

# Creative Industry Grant Information Sheet



# Creative Industry Grant

## Information Sheet



This program aims to support many creative practices including visual arts and crafts, music, film, literature, performance and experimental arts.

### What is a Creative Industry Grant?

The Creative Industry Grant program has been designed to support creative practitioners of all disciplines to grow their practice and deliver projects that contribute to PAE's vision for a strong, creative, impactful and sustainable arts ecology. You can find out more about this vision in our [Arts & Culture Strategy](#) and [Creative Port Plan](#).

### We are seeking applications that:

- Support creative practitioners to create or present diverse and innovative creative programs, projects or performances that advance the artist's practice and professional opportunities
- Demonstrate creative excellence
- Demonstrate contribution to strengthening the local PAE arts ecology

### How much can you apply for?

**Grants of up to \$5,000** are available to help deliver projects that support emerging creative practice through the creation and/or presentation of new work or smaller-scale performance outcomes. Matched funding is not required but please note that purchase of equipment will require a co-contribution from the applicant of no less than 50%. Examples include:

#### Visual and performing arts

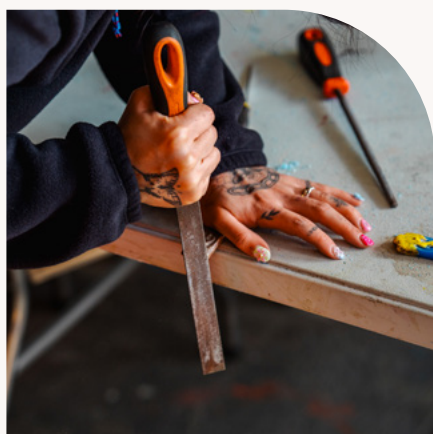
Exhibitions, installations, creative workshops (ie. art, photography, music, dance, theatre and more), performance (including dance, theatre), or participation in professional development initiatives.

#### Music

Production or performance of original live music, recording, micro-festivals, involvement in festivals or industry forums.

#### Film

Shooting and production of non-commercial films (ie. shorts, documentaries) in the PAE area, participation in film screenings or industry forums.



## Who is eligible?

Creative Industry Grants are available to applicants who meet all of the below criteria:

- Are a legal entity with an active ABN and appropriate public liability insurance (\$20 million)
- Live or work in the City of Port Adelaide Enfield
- Can demonstrate benefit to the PAE creative sector
- Where applicable take into account any permits relevant to their application, ie. PAE's [Application for Events on Reserves & Roads](#) or [Application for Filming Media Productions](#)

## Timeframes and Assessment

There will be two funding rounds per financial year with opening and closing dates listed on the City of PAE website. All online applications will be assessed on comparative merit after each round has closed.

If your application meets all of the eligibility criteria (see 'Who is eligible?'), it will proceed to the assessment stage where it will be evaluated against the criteria below. We aim to ensure that successful applications achieve a score of 60% or more. If your application fails to meet that score, we will discuss it with you and provide feedback on what you need to improve.

Both the eligibility and assessment stages are undertaken by City of PAE staff. The decision of awarding grants will be made by City of PAE staff with appropriate delegations.

You will be notified of the outcome within four weeks of the round closing date. All correspondence relating to an application will be made by email to the lead applicant.

You may be required to provide further information, make a presentation or participate in some other form of assessment and evaluation as determined by the City of PAE.

Successful applicants will be required to spend the City of PAE's funds within 12 months of the date of their approval and acquit the grant within 2 months of project completion. Any unspent funding must be reimbursed to the City of PAE.

| No.   | Assessment Criteria                                                                            | Weighting |
|-------|------------------------------------------------------------------------------------------------|-----------|
| 1     | Alignment with Council's strategic priorities (Arts & Culture Strategy and Creative Port Plan) | 30%       |
| 2     | Contribution to the artist's professional development and to the local PAE arts ecology        | 40%       |
| 3     | Demonstrated sound project delivery                                                            | 30%       |
| Total |                                                                                                | 100%      |



## Grants will not be provided for:

- Applicants with outstanding debts such as rates, fees or charges to the City of PAE
- Applicants where an Evaluation/Acquittal report to the City of PAE is overdue or unsatisfactory
- Retrospective payments (including where the project or purchase occurred prior to the grant assessment)
- Budget deficits, fundraising activities, or costs associated with the running of an organisation (eg. administration costs or overheads, operational costs, utility bills, etc.)

## What else do you need to know?

The City of PAE may choose to report on activities that have been funded as part of its marketing and communications.

Successful applicants will be expected to acknowledge Council's grant in any publications or publicity.

## Change of Scope

Any changes to the scope of the project or initiative under the funding agreement must be re-submitted to the City of PAE for assessment. The same criteria will apply to the re-submitted application, and the assessment process may take up to two weeks from the date of submission. While the City of PAE strives to fast track the review of re-submitted applications to minimise business disruption, it is essential that applicants discuss the rationale for the scope change with City of PAE staff before spending any awarded funds.

## How to apply.

We provide an online application tool for you to prepare and submit your application:

It's available from our website, just visit  [cityofpae.sa.gov.au](https://cityofpae.sa.gov.au) and search:

 Creative Industry Grant

You are strongly encouraged to contact our Arts & Culture Coordinator to discuss your creative activity prior to submitting an application:

 [arts@cityofpae.sa.gov.au](mailto:arts@cityofpae.sa.gov.au)  8405 6600

