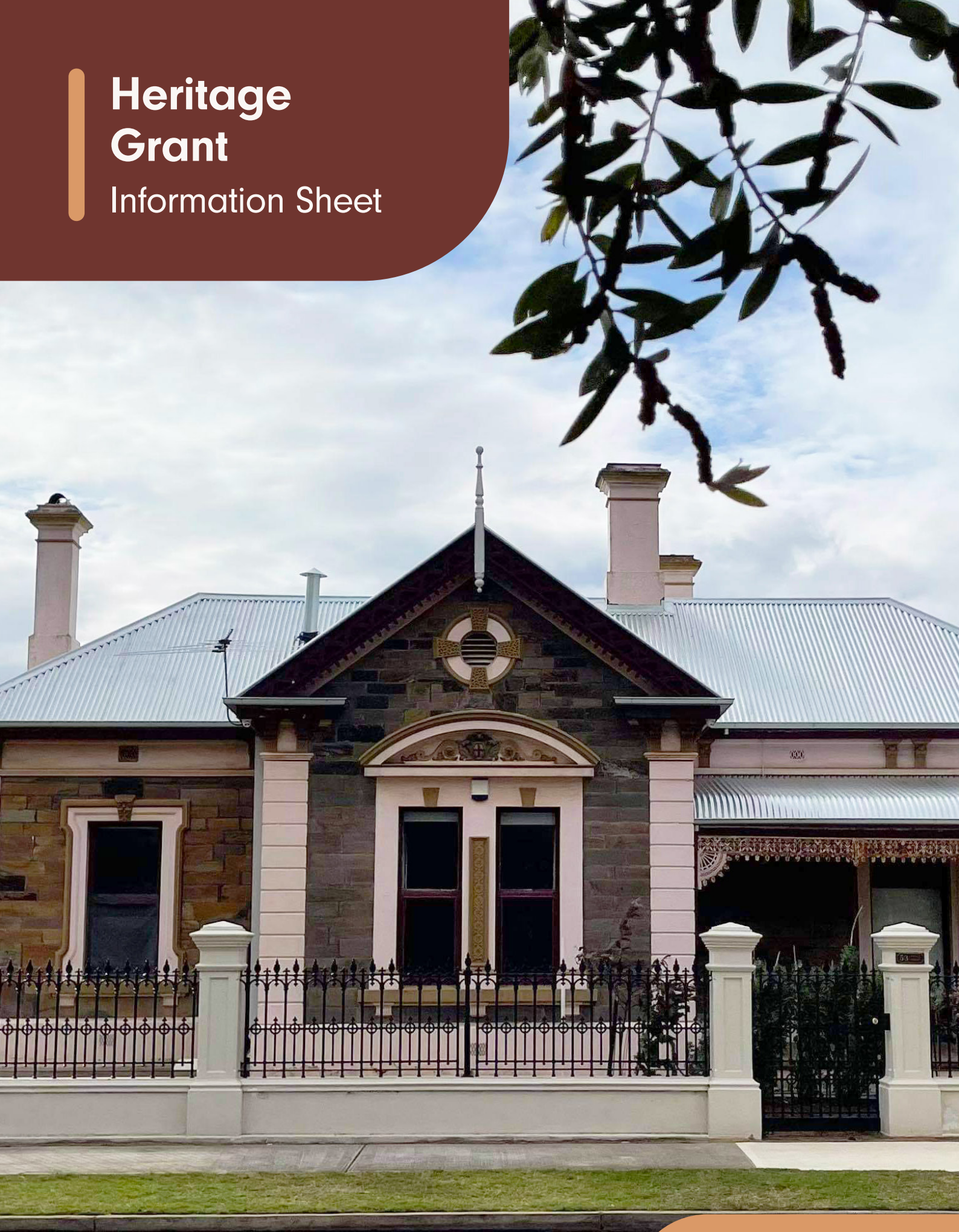
Heritage Grant

Information Sheet



PORT ADELAIDE ENFIELD

Heritage Grant

Information Sheet

The City of Port Adelaide Enfield, through its Heritage Grant Program, aims to encourage owners of Local Heritage Places and Representative Buildings to **maintain, conserve or restore** places of local heritage significance.

Who is eligible?

Heritage Grants are available to applicants who:

- Own a property (within PAE) listed as either a Local Heritage Place or Representative Building on the SA Heritage Places Database and
- Plan to undertake conservation works (valued to at least $1,000) to the exterior of the building that has a visible impact on the streetscape

How much can you apply for?

A maximum of 50% of the cost of the conservation work, (capped at a maximum amount of $5,000 per grant) may be approved to eligible applicants.

The grant is paid as a reimbursement once the proposed conservation works have been completed satisfactorily. Please note that no work can commence until applicants are advised in writing by Council of the outcome of their grant application.

Written quotes must be provided with the grant application. These will need to have the name of the contractor, their ABN and contact details. A paid invoice or receipt of the full amount must be provided as part of the completed works acquittal report.

Please note: Internal works to local heritage items where public access is readily available will also be considered.

Timeframes and Assessment

Online applications are open all year long or until the yearly budget allocation is exhausted. Online applications will be assessed as they are received.

If your application meets the eligibility criteria (see 'Who is eligible?'), it will then proceed to the assessment stage where we will evaluate how the proposed works fit with the priority levels shown in the table overleaf.

Both the eligibility and assessment stages will be undertaken by City of PAE staff. The decision of awarding funds will be made by City of PAE staff within appropriate delegations.

You will be notified of the outcome of your application within 4 weeks of submission date. All correspondence relating to an application will be made by email to the lead applicant.

Should your application be successful, Council will provide its in-principle approval for the proposed conservation works. At that point, you can engage a suitably qualified and insured contractor to do the works. The works will need to be completed within 6 months from the in-principle approval. This approval may lapse if the works are not completed within the required timeframe.

Once the works are completed, you will need to pay the contractor in full and submit an online grant acquittal form to Council, including copies of paid invoice(s) as well as photos of agreed upon works. If the works are deemed appropriate by Council's Heritage Advisor, a reimbursement will be made within 4 weeks.



Priority	Type of conservation work	Definition	
1.	Required structural works having a streetscape impact	Essential or urgent conservation work of a structural nature required to preserve the original building fabric of a Local Heritage Place or Representative Building that may be lost or diminished without the work being undertaken in a timely fashion. This work makes (or would make) a significant contribution to the building and streetscape character. **Examples include:** • structural repair works to walls, floors, roofs, chimneys verandahs, balconies	• salt damp application and associated repair • stormwater management • stone or brick replacement and repair • original masonry front wall repair • crack repair • structural timber replacement • re-roofing and gutter replacement • removal of acrylic paint from original timber, brick or stone and repainting in a breathable paint
2.	Non-structural conservation works having a streetscape impact	Non-structural conservation work required to preserve aspects of a Local Heritage Place or Representative Building that makes (or would make) a notable contribution to the streetscape character. **Examples include:** • repointing original brickwork and stonework • render repair • non-structural timber replacement • timber window repair or replacement (where	visible from the street) • reinstatement of roof gable treatments • cast iron lacework repair or reinstatement • repair or reinstatement decorative timberwork • front fence repairs to original fencing • repair of existing verandah floor tiles • changing the paint scheme to heritage colours where clear evidence is provided such as a paint scraping
3.	Non-urgent reconstruction works having a streetscape impact	Reconstruction work required to deliver authentic enhancement to aspects of a Local Heritage Place or Representative Building based on historic evidence that makes (or would make) a notable contribution to the streetscape character. **Examples include:**	• front fencing where it can be demonstrated the proposed fence is appropriate to the era of the associated dwelling • verandah floor tiles where there is clear evidence of original tiling • a verandah installation where there is clear evidence of the original form

Grants will not be provided for/to:

- Works that have commenced or have been completed prior to grant submission
- Properties in arrears with their Council rates or that have other outstanding debts to the City of PAE
- Properties that have received heritage grant funding in the previous three financial years
- Council and State Government owned buildings
- Electrical or plumbing work - unless in association with required conservation works of a structural nature
- Additions and internal building work - except for internal restoration and/or conservation works to Local Heritage Places that are readily accessible to the public
- Buildings where emergency work orders have been made by Council
- Works deemed as regular maintenance such as repainting
- Elected Members and employees of the City of PAE are not eligible to receive a grant under this program

Other relevant information

- The building owner(s) will have primary responsibility for Quality Assurance and will be assessed by Council at the conclusion of the work before payment is made.
- Documentation must be prepared by a builder, designer, engineer or an architect with experience in conservation work, and all work shall be based on the relevant guidelines for conservation work published by Heritage South Australia. All conservation work funded by a Council grant must be undertaken by suitably qualified and licensed contractors.
- Documentation submitted with Heritage Grant applications is for the purposes of assessing the eligibility for funding under the Heritage Grants program. This assessment does not include verification that the documents are free of defects in regard to the proposed building works.
- Where Development Approval under the Planning, Development & Infrastructure Act is required before commencing heritage conservation works, Council will waive assessment fees (except those paid to external parties such as the electronic lodgement fee to Plan SA) where an applicant is successful in obtaining a Council grant under this program. Please contact the Heritage Advisor to discuss further.
- Council will accept no liability in any respect for any claim or damage, of any form which may result from the work. It shall be the building owner(s) obligation to hold current and appropriate insurance cover. While Council will provide financial assistance as agreed, the building owner(s) will have full responsibility for all acts and failures to act by any party in relation to design, documentation, contract(s) or the work on site.
- A property listed as State Heritage Place will be considered eligible if it meets the following criteria:
  - it makes a strong contribution to the public realm or the community's history
  - the works have not received funding from another source
  - it is assessed as a place of genuine local significance

Change of Scope

Any changes to the scope of the heritage conservation works under the funding agreement must be re-submitted to the City of PAE for assessment. The same criteria will apply to the re-submitted application, and the assessment process may take up to two weeks from the date of submission. While the City of PAE strives to fast track the review of re-submitted applications to minimise business disruption, it is essential that applicants discuss the rationale for the scope change with City of PAE staff before spending any awarded funds.

How to apply.

We provide an online application tool for you to prepare and submit your application:

It's available from our website, just visit **cityofpae.sa.gov.au** and search:

Heritage Grant

Before submitting your application you are strongly encouraged to discuss your proposed heritage conservation works with our Heritage Advisor.

heritage.grants@cityofpae.sa.gov.au **8405 6600**

