Placemaking Grant

Information Sheet



PORT ADELAIDE ENFIELD

Placemaking Grant

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Placemaking grants provide an opportunity for community members to **improve the vitality of the local area**, resulting in local activity, a strong sense of place and greater community cohesion.

What is a Placemaking Grant?

Our Placemaking grant program supports City of Port Adelaide Enfield (PAE) communities and businesses to create and deliver projects in public spaces across the city. It aims to give the community the opportunity to make their City a place where people love to be through placemaking projects of all sizes and shapes.

Placemaking grants will be awarded to collaborative projects that enliven and activate the local pockets, corners and special places of our City for the benefit, pleasure and wellbeing of our communities and visitors.

Examples include:

- neighbourhood parties
- local markets
- small, place-focussed neighbourhood or local business run activations
- small scale precinct beautification
- temporary public artworks
- murals
- other creative activities
- an activation idea no-one has even thought of yet...

Who is eligible?

Anyone who lives, works or plays in the City of PAE and who has a strong Placemaking concept, along with local community support, and the ability to make it happen. Individuals, neighbours, businesses, artists, formal and informal community groups, schools and service organisations are all encouraged to apply.

How much can you apply for?

Grants up to $7,500 will be available for community organisations and businesses with an ABN.

Grants of up to $1000 will be available for individuals or informal groups without an ABN.



Timeframes and Assessment

Applications are open all year long until the yearly budget allocation is exhausted. Applications are assessed as they are received. If the application meets all of the eligibility criteria (see 'Who is eligible?') it will proceed to the assessment stage where we will evaluate against the criteria below. We aim to ensure that successful applications achieve a score of 60% or more. If your application fails to meet that score, we will discuss it with you and provide feedback on what you need to improve.

Both the eligibility and assessment stages are undertaken by City of PAE staff. The decision to award a grant will be made by City of PAE staff with appropriate delegations.

We aim to notify you within four weeks of the date of submission. All correspondence relating to an application will be made by email to the lead applicant. You may be required to provide further information, make a presentation or participate in some other form of assessment and evaluation as determined by the City of PAE.

Successful applicants need to spend the grant funds within 12 months from the date of their grant approval. Grants must be acquitted within 2 months of project completion.

No.	Assessment Criteria	Weighting
1	The application demonstrates how the project will help create a place/space where people love to be	30%
2	The project shows or creates community involvement, collaboration and will exhibit community support	25%
3	The application demonstrates a reasonable contribution to the project from the applicant (in kind, material or financial)	15%
4	The application builds from existing community assets and enthusiasm and/or brings new and creative activities to an area	15%
5	The application has a real impact on the identity of the area	15%
Total		100%

What are we looking for:

Placemaking grants will support project ideas that are focussed on how people interact with places and spaces across Our City, and that will have a positive impact on how a place:

- looks, works and is used
- supports community wellbeing
- celebrates its heritage
- makes its community feel

Placemaking projects should show or create community involvement and exhibit community support. They should also be innovative and exhibit creativity and clever thinking wherever the opportunity arises – be it how a project looks, what is does, or how it is delivered.

We are looking for ideas that:

- Show collaboration between individuals or groups and connect with the broader community
- Have a real impact on the identity of the area and bring something new and positive
- Build on existing community assets and enthusiasm and also bring a contribution of their own (in kind, material or financial)
- Occur in publicly accessible spaces within the city of PAE (may be on private land, with permission, but still accessible to the public)
- Can be easily implemented within 12 months of grant approval notification

What else do you need to know?

- Funds must support placemaking objectives, not general events or community development projects that can access other PAE grants
- Proposals can be for the creation, development and delivery of a new idea or the replication of an existing successful project in a new location
- Funds are not available to top-up projects already funded by City of PAE
- Applicants may need to purchase public liability insurance (if applicable to the project), and can use grant funding for this purpose
- Applicants must seek and comply with any relevant permits and/or approvals
- Applicants can submit more than one submission
- Funds are available for projects to be delivered within 12 months of grant approval
- Funded projects may be promoted by the City of PAE
- No additional costs or in kind services can be provided by the City of PAE to a Placemaking funded project.
- Grants will need to be acquitted following delivery of your Placemaking project/idea
- The City of PAE may choose to report on activities that have been funded as part of its marketing and communications.
- Successful applicants will be expected to acknowledge Council's grant in any publications or publicity.

Change of Scope

Any changes to the scope of the project or initiative under the funding agreement must be re-submitted to the City of PAE for assessment. The same criteria will apply to the re-submitted application, and the assessment process may take up to two weeks from the date of submission. While the City of PAE strives to fast track the review of re-submitted applications to minimise business disruption, it is essential that applicants discuss the rationale for the scope change with City of PAE staff before spending any awarded funds.

Grants will not be provided for/to:

- Applicants with outstanding debts such as rates, fees or charges to the City of PAE
- Applicants where an Evaluation/Acquittal report to the City of PAE is overdue or unsatisfactory
- Retrospective payments (including where the project or purchase occurred prior to the grant assessment)
- Budget deficits, fundraising activities, or costs associated with the running of an organisation (eg. administration costs or overheads, operational costs, utility bills, etc.)
- Projects or initatives located outside the City of PAE
- Projects or initiatives without evidence to showcase collaboration and community support

How to apply.

We provide an online application tool for you to prepare and submit your application:

It's available from our website, just visit **cityofpae.sa.gov.au** and search:

Placemaking Grant

You are strongly encouraged to contact our Community Arts Placemaking Officer to discuss your placemaking idea prior to submitting an application.

arts@cityofpae.sa.gov.au **8405 6005**

