



Policy Name	Appointments to External Bodies
Policy Number	CL04
Responsible Section	Governance
Responsible Department	Corporate Services
Date Last Adopted	6 December 2022
Date of Next Review	November 2026
Applicable Legislation	Nil.
Related Governance Documents	Council Procedure - Appointments to External Bodies
City Plan Theme	Leadership - A City confident in its leaders

PURPOSE/OBJECTIVE

This policy defines Council's position on the appointment of representatives to external bodies.

SCOPE

This Policy applies to all Elected Members throughout the duration of their term of office.

PRINCIPLES

Council recognises that representation on some government and non-government bodies is desirable in order to represent the needs of the community of the City of Port Adelaide Enfield to key businesses, industries, groups, clubs, boards and other levels of government and the wider community.

Council recognises that representation on key bodies external to the Council is an important means by which the Council can engage with others to address issues of mutual concern and improve Council's social, financial, environmental and economic opportunities.

POLICY

1. Council is committed to being represented on the following bodies external to Council:
 - Local Government Association;
 - Statutory bodies;
 - Local government representative bodies.
2. Council makes appointments to these bodies only on receipt of a request in writing for a representative to be appointed by the Council.
3. Insurance for Elected Members appointed to bodies external to the Council must be provided by the body to which they have been appointed.
4. The external body requesting a representative should provide evidence of the appropriate insurance cover to the Elected Member prior to the Elected Member taking up such appointment.
5. Elected Members may receive a sitting fee from external bodies when appointed to represent Council however in doing so must turn their mind to any conflict of interest as matters arise in Council business.
6. Council will not appoint representatives to community interest groups and organisations such as sporting clubs.
7. Elected Members are free to be associated with the community group or groups of their choice, including as office bearers, provided that Members:
 - Make it clear to group/s that they do so in a private capacity and not as an Elected Member of the City of Port Adelaide Enfield;
 - Do not make any claims against the Council related to their involvement with those groups; and
 - Exercise responsibility to declare conflicts/potential conflicts of interest to Council when Council is considering the business of a group/s to which an Elected Member is a member.

DEFINITIONS

Nil