



Name	City of Port Adelaide Enfield Australia Day Awards
Document Number	CD.GL.01
Responsible Section	Community Development
Responsible Department	Community Development
Date Last Endorsed	14 December 2021
Date of Next Review	July 2024
Applicable Legislation	Nil
Related Governance Documents	CD38 Community Awards and Recognition Policy
City Plan Theme	Community Leadership

PURPOSE/OBJECTIVE

The purpose of the City of Port Adelaide Enfield Australia Day Awards is to publicly acknowledge and celebrate contributions to the community and outstanding achievements of individuals, groups or organisations.

SCOPE

These guidelines provide a framework for Council to recognise these contributions by providing an Award in conjunction with Australia Day Council of South Australia each year. Council staff, Council events and current Elected Members are not eligible for nomination.

GUIDELINES

Nominations will be considered in the following award categories:

- **Citizen of the Year** – residents who are at least 16 years of age in the year of the Award presentation
- **Older Citizen of the Year** – residents who are aged at least 65 years of age in the year of the Award presentation
- **Young Citizen of the Year** – residents aged between 16 and 30 years at the following 26 January
- **Junior Citizen of the Year** – residents less than 16 years of age at the following 26 January
- **Community Event of the Year** – events that are held in the City of Port Adelaide Enfield
- **Emerging Event or Community Group** – events that are held or groups based in the City of Port Adelaide Enfield
- **Service to Community** – residents, groups or organisations based in the City of Port Adelaide Enfield

Other than nominations received, Council will also consider nominations referred by the Australia Day Council of South Australia, for people who are residents of the City of Port Adelaide Enfield.

Nomination Process

The call for nominations will be advertised and promoted each year. Nominees should be those persons who have made a noteworthy contribution during the current year and/or given outstanding service to the local community over a number of years. Nominees should be residents of the Council area or have provided significant community service to the residents of the City of Port Adelaide Enfield.

- Nomination opening and closing dates will be advertised on Council's website
- Each nomination must be made on the Port Adelaide Enfield Council Australia Day Award nomination form
- Nominations should address the selection criteria for the nominated category
- Nominations can be lodged in hard copy via Council's customer service desk, by post to PO Box 110 Port Adelaide SA 5015, or emailing it to service@cityofpae.sa.gov.au
- Council officers may contact the nominator or referees to seek further information

Outlined below are the criteria that each Award category will be judged against:

Citizen, Older Citizen and Young Citizen of the Year

- Their contribution to the community during the current year and/or over several years, that is above and beyond any paid employment role
- Their ability to act as an inspirational role model
- Their demonstrated excellence in their field of expertise or service in areas including but not limited to, education, health, fund-raising, charitable and voluntary services, business, sport, arts or the environment
- Their contribution to the advancement and wellbeing of the Port Adelaide Enfield community and/or wider community

Junior Citizen of the Year

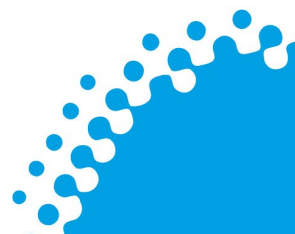
- Their dedication to their community and their education
- Their sense of caring and responsibility for others
- Their ability to inspire others and act as a role model to their peers

The Junior Citizen of the Year will receive a Personal Development Incentive to the maximum value of \$500 to be used for opportunities or activities that:

- Support personal growth or development, and/or
- Furthers education, and/or
- Gives back to the PAE community

Examples of eligible activities include:

- Participation in Youth Parliament or Junior Parliament
- Participation in workshops or conferences for personal development
- Delivering a project that gives back to or benefits the local community



Community Event of the Year

This award will go to the person or group that has staged the most outstanding community event during the year and will be assessed on contributions above and beyond any paid employment role. Nominees will be assessed on:

- The level of community involvement in both the planning and implementation
- The extent to which the event promoted community co-operation, understanding and goodwill
- The extent to which the event promoted community inclusion, participation and well-being

Emerging Event / Community Group

This award is presented to a person or group in recognition of an emerging community group or event established within the last 3 years and will be assessed on contributions above and beyond any paid employment role. Nominees will be assessed on:

- The extent to which the community group/event addresses emerging issues or identified opportunities for change in the Port Adelaide Enfield Community
- The extent to which the community group/event promotes community inclusion, participation and well-being

Service to Community

This award is presented to a person, group or organisation in recognition of outstanding achievement and will be assessed on contributions above and beyond any paid employment role. Please note individuals do not have to be Australian citizens to be nominated for this Award. Nominees will be assessed on:

- Their achievements as an individual group or organisation in a particular field including but not limited to, education, health, fund-raising, charitable and voluntary services, business, sport, arts or the environment
- The length of service and contribution to the community by an individual, group or organisation
- Unique achievements and contributions by an individual, group or organisation, which benefit the residents of the City of Port Adelaide Enfield

Council will consider all nominations in a closed informal setting prior to successful candidates being decided upon at a Council meeting. A date will then be arranged for an Awards ceremony.

DEFINITIONS

Nil.

