The City of Port Adelaide Enfield recognises and values the contributions of the community to the visual amenity of the Council area through community art works. It is however agreed that not all bus shelters and stobie poles and/or locations will be suitable.

This guide has been prepared to assist residents to address the criteria for artwork on stobie poles and bus shelters as outlined in Council’s Public Art and Placemaking Policy. Intending applicants must complete an “Artworks on Stobie Poles/Bus Shelters” Application form and obtain written approval from SA Power Networks and the Council prior to the commencement of the artwork.

Ownership
Stobie Poles are the property of SA Power Networks. Artwork on these poles does not confer ownership or copyright of the poles to other parties. Applicants must first obtain written approval from SA Power Networks and provide a copy of the approval letter with their application to the City of Port Adelaide Enfield. Council can provide a standard letter for applicants to forward to SA Power Networks which must also include an A4 coloured drawing of the proposed artwork.

Location
The precise location of the stobie pole or bus shelter must be identified on the application form.

Consultation
Applicants must undertake consultation to ensure nearby property owners support the proposed artwork.

This could be via letterboxing a letter of explanation, with a copy of the design, asking for feedback to be directed to either Arts and Cultural Development Officer or yourself.

As a minimal guide you need to consult with the property owners or residents directly adjacent to the stobie pole or bus shelter, plus the two property owners or residents on each side of that property and similarly across the road. This is a total of 6 property owners or residents who are located nearest to the stobie pole or bus shelter

Design
An A4 coloured sketch of the proposed design must be submitted with the application form. Applicants should give consideration to the nature and colour of the proposed artwork to ensure consistency with the character and amenity of the surrounding area. The design must not constitute advertising or signage.

Also the proposed artwork must not cover, interfere or detract from any signage e.g. bus stop identification. Stobie poles may only be painted to a height of 2 metres from the ground and the artwork must not cover any SA Power Networks signs or pole identification.

Materials and Public Safety
Applicants must ensure the materials used will not pose a public risk and are suitable for the surface, location and design of the artwork. Galvanised stobie poles are not suitable for artistic painting. Consideration should also be given to vandal/graffiti resistant materials, weathering and deterioration.

Applicants must exercise due diligence in ensuring the safety of participants during the installation/creation of any artworks on stobie poles or bus shelters.

Timeframe
It is anticipated the artwork would be completed within twelve weeks of final Council approval, unless otherwise negotiated. Applicants must indicate their willingness to maintain the artwork for an agreed period of time.

For further information and applications forms contact Council’s Arts and Cultural Development Officer on 8405 6848 or by email to jane.marr@cityofpae.sa.gov.au
1. **Applicant Details**

Name: ____________________________________________

Address: _____________________________________________________________________________
____________________________________________________________________________________

Contact Person for the project: _________________________________________________________

Telephone: (Day time contact number) _______________________ Mob: _________________________

Email: _______________________________________________________________________________

2. **Title and description of the proposed artworks**

___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________

3. **Description of materials and method of construction**

___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
___________________________________________________________________________________
4. Precise location of proposed artworks

4.1 Street Address: ________________________________________________________________

4.2 Describe accurately, or draw a diagram in the space below, the position of the artwork in relation to the street address: ________________________________________________________________

_________________________________________________________________________________

5. Consultation

5.1 The following methods of consultation were utilised:

☐ letterbox drop
☐ door knocking
☐ other __________________________________________________________
(please specify method of consultation)

5.2 Consultation has occurred with the required property owners or residents who indicated:

☐ Support for the proposed artwork
☐ Objections toward the proposed artwork

Comments: _________________________________________________________________

6. Maintaining the Artwork

Are you prepared to maintain the artwork for an agreed period of time?

☐ No
☐ Yes I am prepared to maintain the artwork for__________years.

7. Documentation Required

Please ensure that all of the attachments are included with your application:

☐ Copy of your approval letter from SA Power Networks (as relevant)
☐ A coloured sketch of the design proposed (on minimum A4 paper).
☐ Copies of support letters or letters of objection for the proposed artwork.
8. Conditions of the Approval

I understand and agree that:

• Painting on stobie poles will be limited to a height of 2 metres from the ground and will not cover, conceal or obstruct any signs, identification numbers or any major SA Power Networks equipment mounted on the poles.
• The artwork cannot cover interfere or detract from any signage or bus stop identification.
• The materials used in the construction of the artwork(s) will not pose a public risk and are suitable and appropriate for the surface, location and design of the artwork(s).
• The artwork will be sealed with an anti-graffiti finish.
• I will be expected to maintain the artwork in good order for the period of time specified in my application form.
• Council reserves the right to paint over and/or remove any artwork which has been tagged or has graffiti and which has not been maintained by me.
• Council reserves the right to paint over and/or remove any artwork which has been subsequently deemed unsuitable by Council and/or as a result of complaints.
• I will exercise due diligence to ensure the health and safety of the participants throughout the installation/creation of the art work.
• I agree to indemnify and to keep indemnified and to hold harmless SA Power Networks and the City of Port Adelaide Enfield against any actions that may arise from the proposed artwork and/or the project.
• The artwork(s) will need to be completed within ten weeks of final approval by Council.
• Other Terms and Conditions may be indicated at the time of approval (this could include any required changes or restrictions to the design, colour or location of the artwork).

Signature  __________________________________________
Name  __________________________________________
Date  __/_/___

Please return this application together with any attachments to:

Arts and Cultural Development Officer, City of Port Adelaide Enfield, PO Box 110, PORT ADELAIDE  SA 5015 OR Email: jane.marr@cityofpae.sa.gov.au