NEIGHBOURHOOD GATHERINGS Secal Fun and C



Guidelines

We want to encourage and support our community to host small community celebrations and neighbourhood gatherings. We want to make things easier for residents, community groups and sporting clubs to come together safely in public spaces by covering the cost of street closures and insurance. To let us know if you are planning a neighbourhood gathering please fill in the Neighbourhood Gatherings form online.

Neighbourhood Gatherings

Neighbourhood gatherings help to bring local communities together and give everyone a chance to meet the people who live around them. A neighbourhood gathering:

- is for up to 100 people and will help to bring local communities together
- is held in a public space like a local park or garden, footpath or on the street with appropriate closures in place
- has a maximum duration of 4 hours
- does not include the selling of food, alcohol or other goods
- is free and non-exclusive (open to the public) ٠
- can feature chairs, tables and small (unpegged) marguees please note that if you would like to include bouncy castles/large marquees requiring securing, this sits outside of a Neighbourhood Gathering and requires an application for larger scale event

If you would like to close your local street to host a neighbourhood gathering:

- we will check and let you know if your street is eligible please note that arterial routes, public transport routes and streets including significant facilities will not be eligible
- you will need to gather support from your fellow neighbours and provide that to us - you can find templates in this document
- we will organise and cover the cost of the street closure please note that we need a minimum of 4 weeks to do this from the date we receive proof of majority neighbourhood support from you
- we will organise and cover the cost of insurance to give you peace of mind

Useful links

We want you to have both a fun and safe time connecting with your neighbours so please have a look at these useful links to keep your gathering safe:

COVID safety -www.covid-19.sa.gov.au/restrictions-andresponsibilities/activities-and-gatherings

Food safety - www.cityofpae.sa.gov.au/live/public-andenvironmental-health/food-safety

Local Nuisance - www.cityofpae.sa.gov.au/live/public-andenvironmental-health/local-nuisance

Be Sun Smart -www.cancersa.org.au/prevention/sunsmart/

For more information

If you want more information or have any questions about this program, please contact our Neighbourhood Gatherings Officer on 8405 6704 or email us at service.cityofpae.sa.gov.au

To complete an expression of interest visit: https://www.cityofpae.sa.gov.au/community/ourcommunity/neighbourhood-gatherings







Letter Template

Dear Neighbour,

I hope this letter finds you well and you're keeping safe!

I/We on (street name)..... are applying to the City of PAE to host a Neighbourhood Gathering on (insert street name)..... on (date)....../..... from (start time - finish time) I/We hope by doing so, we can provide some neighbourly celebratory cheer for the upcoming holiday season and add vibrancy to our street! The City of PAE are providing support to applicants by providing road closure and insurance costs and I/We are seeking approval from all affected neighbours for the road closure. Road closure crew will close and open the road and will be stationed at the road closure to maintain the safety of residents and let residents in and out if they need to. Your support, in the form of signed consent on the signatories page, is needed as part of the application to the Council. If you could please complete, sign and return it to (address)..... that would be much appreciated. If you have any queries or objections about the gathering proposal please contact me on (contact details) by (date) After this date I will be progressing an application to Council to hold the neighbourhood gathering. I/We will keep you informed of any progress. Looking forward to hearing from you. Kind regards (organiser name, address and contact details)

Date:/...../...../

To: THE COUNCIL, CITY OF PORT ADELAIDE ENFIELD, PO BOX 110, PORT ADELAIDE SA 5015

or service@cityofpae.sa.gov.au

We, the undersigned, wish to support the Neighbourhood Gathering being held		
in (street, suburb)	on	
(date)//////	(start time - finish time)	

List of signatories:

Name .	Address
Name .	Address
Name	Address
Name .	Address
Name	Address
Name .	Address
Name	Address
Name	Address

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Si	ignature
Si	ignature