

Community Hall & Community Centre Hire – Fee Structure 2023-2024



Priority will be given to groups who provide a wider community benefit, are inclusive and whose activities align to the priorities in the City Plan. Council may undertake checks to ensure a venue is being used for the purposes for which it was booked, and to move groups or cancel a booking if incorrect information has been provided or a facility is not being used efficiently or effectively. Hirers are only able to book a limited number of hours/sessions across Council's halls and community centres. All hirers will be regarded as Category 1 unless evidence is provided which supports their being charged Categories 2 through 5.

Category 1	Meets Local Status Criteria *	Fee
Private hire, not open to the public and hirer (individual or organisation) has a registered address outside of the Council area	No	100%
Commercial enterprise with registered address outside of Council area	No	
State or Federal Government Agency; Registered Training Organisation; or school located outside of the Council area	No	
Business or organisation providing activities for local residents (eg. sport/wellbeing) and charging \$8.00 or more per person per session	Not applicable	
Not for profit organisations and community and cultural groups (incorporated or unincorporated) with less than 50% of attendees living within the Council area	No	
Category 2		
Resident or business with registered address within the council area	Yes	75%
Business or organisation providing activities for local residents (eg. sport/wellbeing) and charging less than \$8.00 per person per session	Not applicable	
Category 3		
Not for profit organisations, religious activities, and community and cultural groups (incorporated or unincorporated) with at least 50% of attendees living within the Council area **	Yes	50%
Schools located within the Council area	Yes	
Category 4		
New community group in their establishment phase (maximum of 1 year)	Yes	25%
Category 5		
Registered Charity undertaking a fundraising activity ***	Not applicable	0%
Incorporated Association (or comparable legal entity) undertaking a fundraising activity and monies raised benefit residents, clubs or organisations within the Council area ***	Yes	
Council partnership agreement	Not applicable	
Existing Senior Citizen groups with a hire agreement in 2018 or prior	Yes	

* Local status - The responsible hirer must reside in or having a registered business and /or postal address within the City of Port Adelaide Enfield.

** To be eligible for this rate organisations must provide evidence annually of their membership

*** Letter from charity/beneficiary required. Limit of one hire per charity, group or organisation per financial year.

***Beefacres Community Hall** (Pittwater Dr, Windsor Gardens), ***Devon Park Community Hall** (7 Cavendish Ave, Devon Park),

***George Crawford Reserve Hall**, (Lothian Ave, Windsor Gardens), ***Kilburn Hall** (49 Le Hunte St, Kilburn), ***Klemzig Hall** (242 North East Rd, Klemzig),

***Osborne Community Hall** (539 Victoria Rd, Osborne), ***Ottoway Community Hall** (Cnr Grand Junction Rd & Jenkins St, Ottoway),

Note: Hall hire includes the use of kitchen facilities as per booking arrangement