

Green Business

INCENTIVE SCHEME 2023/24



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The City of PAE is committed to supporting a **low carbon, water sensitive** and **climate resilient** City.

The aim of our Green Business Incentive Scheme is to provide financial incentives to small medium enterprises (SMEs) in the City of PAE to invest in:

- renewable energy, energy efficiency, sustainable transport technologies and circular economy and measures that help reduce the city's greenhouse gas emissions – see [municipal emission snapshot for Port Adelaide Enfield](#)
- on site plantings and water efficient irrigation systems that help reduce urban heat and increase our city's tree canopy
- waste management and circular economy initiatives
- other innovative proposals that align with the Scheme's aims

By getting involved SMEs can reduce their operating costs and improve the value of their brand through better sustainability performance. Additionally, landlords can potentially increase the value and rentability of their commercial property.



Who is eligible?

The scheme is open to small medium enterprises in the City of PAE that meet the following eligibility criteria:

- must operate a for-profit business located within the City of PAE
- are a legal entity with an active ABN
- have 200 or fewer full-time equivalent employees (small medium enterprises)
- any necessary approvals have been granted from property owners (where relevant)
- any necessary development approvals have been secured if required



How much and what can I apply for?

Any individual 'small to medium sized business' can apply for up to \$10,000 in funding in a single application across the below-mentioned themes, per financial year. Applicants can apply for both "financial" and/or "In-kind" contributions (such as project management time by SME staff) as part of contribution.

Applicants can apply for up to a maximum of 50% of cost for the following:

| Theme | Funding |
|---|---|
| Solar Photovoltaic Systems | Solar photovoltaic systems (up to \$5,000) |
| Energy Storage Systems | Energy battery storage systems (up to \$5,000) |
| Appliance Electrification | Replacement of gas appliances with electric or solar powered (e.g., hot water; heating or cook tops) (up to \$1,000) |
| Greenhouse Gas Emission Reduction Planning | Greenhouse gas emission reduction planning initiatives (up to \$3,000) such as: <ul style="list-style-type: none"> • Greenhouse gas emissions inventory and emissions reduction strategy preparation • Greenhouse gas inventory independent audit • Climate active certification |
| Energy Efficiency | Energy efficiency audits (up to \$3,000) |
| Water Savings | Rainwater tanks or Water Sensitive Urban design (WSUD) interventions (up to \$3,000) |
| Greening | Mature tree plantings and linkage to irrigation systems or Water Sensitive Urban design (WSUD) interventions (up to \$3,000) |
| Zero Emission Transport / Plant | Zero emission transport / plant initiatives (up to \$2,000) such as: <ul style="list-style-type: none"> • Electric vehicle / bike charging stations; • Bike racks and secure lock-ups • Switching to electric power tools |
| Other | Other innovative green business improvements (up to \$2,000) such as: <ul style="list-style-type: none"> • Energy efficiency lighting upgrades • Whole of business efficiency / sustainability audits that could include waste, energy & water • Waste initiatives (e.g. commercial green and co-mingled waste diversion) • Sustainable product developments/ selections that encourage circular economy outcomes |



Timeframes and Assessment

There will be one funding round per financial year with opening and closing dates listed on our website. Please note that the funding round will close once the yearly budget allocation has been exhausted.

Online applications will be assessed as they are received. If your application meets the eligibility criteria (see 'Who is eligible?'), it will then proceed to the assessment stage where we will evaluate it against the criteria overleaf. Both the eligibility and assessment stages will be undertaken by City of PAE staff. The decision of awarding funds will be made by City of PAE staff within appropriate delegations.

You will be notified of the outcome of your application within 4 weeks of submission date. All correspondence relating to an application will be made by email to the lead applicant.

Successful applicants will be required to spend the City of PAE's funds within six months of the date of their approval and acquit the grant within two months of the purchase of service and/or products. Any unspent funding must be reimbursed to the City of PAE.

Other relevant information

- Measures/devices supported through the scheme must be installed by appropriately licensed and accredited installers and installed and maintained in accordance with any industry standards and relevant guidelines, and in a manner that does not pose risks to the health or welfare of any person.
- Council will accept no liability in any respect for any claim or damage, of any form which may result from the work. The applicant will have full responsibility for all acts and failures to act by any party in relation to design, documentation, contract(s) or the work on site.
- Only one application will be considered for funding, per applicant, per financial year.
- You will need to acknowledge the City of PAE's grant in any publications or publicity.
- The City of PAE may choose to report on projects that have been funded as part of its marketing and communications.

| No. | Assessment Criteria | Weighting |
|-------|--|-----------|
| 1 | Demonstrated alignment with grant guideline and any specific requirements flagged in FAQ | 30% |
| 2 | Experience and track record of suppliers and contractors nominated to implement the proposed initiative(s) | 20% |
| 3 | Expected environmental improvement to SMEs operations as a result of proposed initiative(s) | 15% |
| 4 | Cost effectiveness of proposed initiative(s) (value for money) | 15% |
| 5 | Reasonable and proportional contribution (in kind, material or financial) | 10% |
| 6 | Where possible, suppliers and manufactured products providers are local to Port Adelaide Enfield, or based in South Australia or Australia | 10% |
| Total | | 100% |

Grants will not be provided for/to:

- Not-for-profit, properly constituted and incorporated under the Associations Incorporation Act (1985)
- Retrospective payments or budget deficit payments
- Activities that are not completed within the City of PAE
- Works undertaken on residential properties (including home based businesses)
- Initiatives associated with city of PAE's leased buildings and land.
- Applications clearly intended to be supported through any of the City of PAE's other grant programs
- Businesses that have not provided a satisfactory acquittal for any previous funding received from the City of PAE
- Businesses with outstanding debts to the City of PAE
- Elected members and employees of the City of PAE are not eligible to receive a grant under this program
- Education and government institutions, and political organisations

How to apply

Applications will be open from:
Mon 4 Dec 2023 to Fri 31 May 2024
(or until the yearly budget allocation is exhausted)

We provide an online application tool to help you prepare and submit your application. It's available from our website, just visit cityofpae.sa.gov.au and search:

Green Business Incentive Scheme



You'll need to supply supporting documentation, including quotes and supporting photos, approvals, technical and compliance documents when applying.

Who can I talk to?

Before submitting your application, you are strongly encouraged to discuss your project with our Sustainability Coordinator – Zero Net Emissions.

8405 6997

environment@cityofpae.sa.gov.au