

ABOUT THIS FORM

Use this form to apply for a pre-lodgement consultation service to discuss a development proposal.

The pre-lodgement service provides Council staff opportunity to give early comment on a development proposal. A letter outlining issues that will need to be addressed will be provided via email. Electronic plans and supporting information must be lodged with the pre-lodgement application form. The more information you provide at this stage, the greater the assistance that can be provided by Council staff. If considered appropriate, a meeting may be organised to further discuss the proposal.

 All sections of this form must be completed.

APPLICANT DETAILS

Name

GIVEN NAMES, SURNAMES (OR BUSINESS NAME)

Postal Address

ADDRESS OR PO BOX

Phone Number

E-mail

LOCATION DETAILS

Number

Street

Suburb

Postcode

PROPOSALDescription of
Proposal

What are the key items you would like advice on?

DOCUMENTATION PROVIDED (tick box)

Site Plan*

Elevations*

Floor Plan

Brief written description of the proposal

Any other useful information to assist Council officers in providing detailed advice

** Denotes mandatory documentation*

DISCLAIMER

The information provided by you on this form will be used by the City of Port Adelaide Enfield to process this application. Once collected by Council, the information can be accessed by you in accordance with Council's Access to Information Policy.

Pre-lodgement meetings are intended to provide initial advice on specific issues identified for discussion by the applicant and any likely major issues relevant to a development proposal. It cannot replace the in-depth investigation normally associated with the formal assessment of an application and consideration of any public submissions. While the advice is given in good faith, it in no way binds a decision by the Council.

ENDORSEMENT

Applicant's Signature

Date

