

SPECIAL EVENTS
FOOD SAFETY NOTIFICATION FORM

ABOUT FOOD SAFETY

The Food Act 2001 and Food Safety Standards contain requirements for all food businesses (including not-for-profit organisations and community events). All Event Organisers conducting events in the City of Port Adelaide Enfield are required to complete and return this form if they plan to serve food at their event

Please Note: It is a requirement under the *Food Act 2001* that notification is provided to Council **at least two (2) weeks** prior to the event. If, however, it cannot be demonstrated that approval has been granted, in the form of an FBN number, penalties will apply if trading commences. Please be advised that a Food Business Notification (FBN) number is required to be provided for each food stall. FBN numbers are issued by the Council where the temporary food stall is garaged.

EVENT DETAILS

Event Name

Date(s)

Day(s)

Time(s)

Venue/Location

Brief Event Description

CONTACT DETAILS

Contact Person

Organisation

Phone Number

Postal Address

Email

Website

FOOD STALL DETAILS

Please provide details of all food being sold at your event. If space is insufficient, please attach full details to this form.

STALL #1

Name of Proprietor _____

Address _____

Type of Food Being Served _____

Contact Person _____

Phone Number _____

Max. No. of Food Handlers _____ FBN _____

STALL #2

Name of Proprietor _____

Address _____

Type of Food Being Served _____

Contact Person _____

Phone Number _____

Max. No. of Food Handlers _____ FBN _____

STALL #3

Name of Proprietor _____

Address _____

Type of Food Being Served _____

Contact Person _____

Phone Number _____

Max. No. of Food Handlers _____ FBN _____

STALL #4

Name of Proprietor

Address

Type of Food Being Served

Contact Person

Phone Number

Max. No. of Food Handlers

FBN

STALL #5

Name of Proprietor

Address

Type of Food Being Served

Contact Person

Phone Number

Max. No. of Food Handlers

FBN

STALL #6

Name of Proprietor

Address

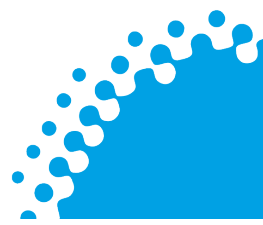
Type of Food Being Served

Contact Person

Phone Number

Max. No. of Food Handlers

FBN



STALL #7

Name of Proprietor

Address

Type of Food Being Served

Contact Person

Phone Number

Max. No. of Food Handlers

FBN

STALL #8

Name of Proprietor

Address

Type of Food Being Served

Contact Person

Phone Number

Max. No. of Food Handlers

FBN

Please return this form to:

City of Port Adelaide Enfield
8405 6600
service@cityofpae.sa.gov.au

