

APPLICATION FOR RESIDENTIAL PARKING EXEMPTION

To complete this application form you must provide the following: (please tick appropriate box)

1. Copy of current vehicle registration certificate showing applicant name and garaging address
2. Copy of current document verifying occupancy (Drivers licence or utility document)
3. Copy of tenancy agreement/lease (if renting)
4. Copy of company letterhead to state it is a company vehicle

Please complete this form in BLOCK LETTERS

1. Applicant details

☐ Mr ☐ Mrs ☐ Ms ☐ Other

Surname/family name

Given names

2. Residential address

Unit/Street no Street

Suburb

Postcode

Postal Address (if different from above)

Phone number

Work number

Mobile number

Email Address

3. Vehicle registration details

Registration no.

Make

Model/Type

4. Vehicle Parked

Roadway Name

Nominated street must be in close proximity or adjacent to your street. If none are nominated, your permit will only include your current residential street.

5. Number of parking spaces on property

None ☐ 1 ☐ 2 ☐ More ☐

6. Resident Rental Details:

Lease start date dd/m/yy

Lease expiry date dd/m/yy

7. Applicant's agreement

I certify that the information on this form, as supplied by me, is true and complete. I confirm that I reside at the above address and any changes to circumstances at time of original application have been submitted to Council in writing. I agree to comply with the Conditions of Issue.

Signature and date

dd/m/yy

8. Return completed application

by mail or email to

City of PAE
PO Box 110
PORT ADELAIDE SA 5015
service@cityofpae.sa.gov.au

in person

City of PAE
163 St Vincent St
PORT ADELAIDE 5015 SA



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CONDITIONS

1. Permits are only issued to residents of the City of Port Adelaide Enfield whose properties do not have off-street parking.
2. Generally only one Permit will be issued for each household. A maximum of two Permits may be considered upon receipt of written justification for the request.
3. Applicants are required to provide copies of the following documents to accompany the application. Evidence must be shown that the applicant is a resident of that address. Documents must show garaging address for the property in which you are applying.
Please note: Documents with an asterisk (*) are mandatory:
 - A Driver's Licence or Utility Bill (rates, electricity, water, telephone or gas bill)*
 - Registration Details Certificate)*
 - The lease/tenancy agreement (if renting).
 - Supporting letter if requesting an additional Residential Parking Exemption.
 - Supporting letter to state it is a company vehicle.
4. Permits will only be issued to residents who comply with all above Conditions.
5. Permits will not be issued to business owners, operators, management, employees, landlords or property maintenance personnel.
6. The Permit will only apply until the expiry date shown thereon. Permits expire June 30, unless lease agreement ends prior.
7. Every Permit holder who changes his or her place of residence will forthwith remove the permit sticker from the vehicle.
8. A Permit will allow the specified vehicle to park in a Resident Parking Zone or to overstay time limits as indicated by parking signs erected in the street. The permit does not extend to No Parking, No Stopping, Bus, Taxi and Loading Zones or any other prohibited parking area defined by the Australian Road Rules (1999).
9. A Permit holder will not be guaranteed a parking space in the street for which the exemption is issued.
10. A Permit will only apply within the areas defined by Council and in the manner specified by Council.
11. The Permit shall be a non-transferable sticker fixed to the front windscreen on the left side of the specified vehicle. If a Permit is not clearly visible and an expiation notice is issued, Council will not enter into any correspondence regarding the waiving of the expiation.