

# Environmental Grant Program



CITY OF  
Port Adelaide Enfield



LIVING  
environment



# Environmental Grant Program



The City of Port Adelaide Enfield is committed to supporting a **low-carbon, water sensitive and climate resilient City**. The aim of our Environmental Grant Program is to encourage community groups to seek funding for environmental project initiatives that will **protect and enhance the sustainability and environment of the local area**.

We are seeking to support innovative projects that will make high, long-term, positive and measurable improvements to our local environment that deliver on one or more of the following focus areas:

- Accelerate actions to adapt to climate change and reduce greenhouse gas emission
- Collaborate to improve City greening and biodiversity
- Manage energy, water, and waste resources sustainably
- Protect and restore our rivers, coast, water dependent and estuarine environments
- Empower community-led approaches to environmental and climate change learning and action

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## Who is eligible?

Environmental Grants are available to applicants who:

- Have an active ABN and appropriate public liability insurance
- Are a not-for-profit, properly constituted and incorporated under the Associations Incorporation Act (1985) or have another comparable legal status. Projects submitted by non-incorporated groups will need to seek an Auspice sponsor for their grant (i.e. non-for-profit organisation)
- Clearly demonstrate alignment to the program aim and at least one focus area
- Show collaboration between individuals or groups that connect with the broader PAE community and demonstrate that the project will add value to existing projects and programs
- Deliver a project occurring within the City of PAE



## How much can you apply for?

Eligible applicants can apply for between \$2,000 (minimum) to \$5,000 (maximum), with a reasonable and proportional contribution from the applicants in the form of cash, material or in-kind support.



## Timeframes & Assessment

There will be one funding round per financial year with opening and closing dates listed on our website.

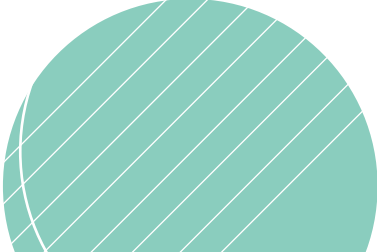
All online applications will be assessed on comparative merit after the round has closed. If your application meets the eligibility criteria (see ‘Who is eligible?’), it will then proceed to the assessment stage where we will evaluate it against the criteria below. Both the eligibility and assessment stages will be undertaken by City of PAE staff. The decision of awarding funds will be made by City of PAE staff within appropriate delegations.

You will be notified of the outcome of your application within 4 weeks of the round closing date. All correspondence relating to an application will be made by email to the lead applicant.

Successful applicants will be required to spend the City of PAE’s funds within 12 months of the date of their approval and acquit the grant within 2 months of project completion. Any unspent funding must be reimbursed to the City of PAE.



No.	Assessment Criteria	Weighting
1.	Demonstrated alignment with the grant program’s priorities	50%
2.	Expected environmental impact	20%
3.	Environmental leadership - demonstrated community capacity in both building environmental knowledge and resources	25%
4.	Reasonable and proportional contribution (in kind, material or financial)	5%
<b>Total:</b>		<b>100%</b>







## Other Relevant Information

- Only one application will be considered for funding, per applicant, per financial year
- You will need to acknowledge the City of PAE's grant in any publications or publicity
- The City of PAE may choose to report on projects that have been funded as part of its marketing and communications
- Applications from State or Federal Government Departments and Services (or agencies working within State or Federal Government programs) will only be considered for funding of projects or activities that are clearly demonstrated to be above and beyond the core activities of the organisation AND engage/involve community in a significant way

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## Grants will not be provided for/to:

- Individuals or unincorporated bodies
- Profit making organisations including commercial entities, businesses and sole traders
- Organisations with outstanding debts such as rates, fees or charges to the City of PAE
- Organisations that have not provided a satisfactory Evaluation/Acquittal form for any previous funding received from the City of PAE
- Organisations applying for retrospective payments or budget deficit payments
- Elected members and employees of the City of PAE are not eligible to receive a grant under this program

## How to Apply

We provide an online application tool to help you prepare and submit your application. It's available from our website, just visit [cityofpae.sa.gov.au](http://cityofpae.sa.gov.au) and search:

Environmental Grant



### Who can I talk to?

Before submitting your application, you are strongly encouraged to discuss your environmental project with our Environmental Projects Coordinator.

 8405 6028

 [environment@cityofpae.sa.gov.au](mailto:environment@cityofpae.sa.gov.au)