TREE REMOVAL FOR DEVELOPMENT PURPOSES (COUNCIL LAND) APPLICATION FORM

PORT ADELAIDE ENFIELD

WHEN TO USE THIS FORM

- Use this form when you are requesting the removal of a tree from Council land only, such as for the purposes of installing a driveway crossover or stormwater connection.
- This form is to be completed in conjunction with a Development Application, in cases where either full development approval has been granted, or tree removal has been approved “in principle” as part of an active development application.
- Any other tree assessment requests should by made via the City of PAE Customer Portal: https://my.cityofpae.sa.gov.au/ or by emailing service@cityofpae.sa.gov.au

IMPORTANT INFORMATION

- When a tree removal is approved, all tree removals and replacements must be completed by Council.
- Tree removals and replacements will only occur once full payment has been received and full development approval has been granted.
- Council will place a monetary value on the subject tree(s) using the Tree Amenity Valuation Formula outlined in Council’s Tree Management Guidelines. All costs associated with tree removal shall be at the applicant’s expense and all payments must be made prior to the commencement of any development works. The applicant shall be expected to pay the following:
    - Amenity value
    - Removal costs
    - Re-establishment costs for 2 replacement trees
    - Arborist report fees (if applicable)
    - Where a regulated/significant tree is subject to the application the applicant is to incur costs associated.
- To assist with the application process, please attach any relevant plans or approvals to this application.

Further information: For more information, or to receive a quote for tree removal on Council land in relation to a Development Application, please contact us at service@cityofpae.sa.gov.au or call (08) 8405 6600.

Please complete all sections and relevant check boxes.

1. APPLICANT DETAILS

Applicant's name: _____

Applicant's address: _____

Mobile number: _____

Email: _____

If the applicant is not the owner of the property, please also fill in the details below

Owner's name: _____

Owner's address: _____

Mobile number: _____

Email: _____

2. DEVELOPMENT DETAILS

Development address: _____

DA number: _____

Project Arborist (if relevant): _____

Reason for tree removal

_____

_____

_____

Please attach all relevant site plans to this application

3. TREE DETAILS

Number of trees to be removed: _____

Tree ID numbers (if known): _____

_____

_____

_____

4. APPLICANT SIGNATURE

I hereby acknowledge that I have read and understood all the above conditions and hereby accept, and agree to comply with them:

Applicant's name: _____

Applicant's signature: _____

Date: _____

To return this form – send all documents by email to service@cityofpae.sa.gov.au or lodge in person at the Civic Centre, 163 St Vincent Street, Port Adelaide. **Please allow up to 14 working days for your application to be processed. We will respond via email or may contact you by phone to advise you of the outcome of the application.**

5. COUNCIL AUTHORISATION

INTERNAL USE ONLY - TO BE COMPLETED BY COUNCIL

The applicant shall:

1.) Pay the following Tree Removal fee _____

2.) Comply with all tree protection recommendations for all trees identified for retention located on and adjacent to the development site as per the recommendations outlined with AS 4970 – 2025 *Protection of Trees on Development Site* and approved Tree Protection Plan (if applicable).

Agreement Number: _____

Approving Council Officer: _____

Signature: _____

Date: _____

The granting of this authorises the Applicant approval for tree removal on Council land in accordance with Section 221 of the Local Government Act.

A copy of this form may be required to be uploaded to the State Planning Portal. Please check with your Development Planner for further information.

PAYMENT

Payment can be made at any of our council offices or by calling our customer relations team on 8405 6600. You will need to provide the following information;

- Agreement number
- Payment amount
- RC Code - 478