

CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Annual Business Plan <i>Fee payable by a member of the public for a copy of the Annual Business Plan for any fiscal year</i>	section 123(9)(b) 188(1)(d) <i>(Available for inspection at the principal office of the Council without charge or online on Council website.)</i>	\$33.00	GST Exempt
Annual Financial Statements <i>Fee payable by a member of the public for a copy of the Annual Financial Statements for any fiscal year</i>	section 127(5) 188(1)(d) <i>(Available for inspection at the principal office of the Council without charge or online on Council website.)</i>	\$33.00	GST Exempt
Annual Report <i>Fee payable by a member of the public for a copy of the Annual Report for any fiscal year</i>	section 131(8) 188(1)(d) <i>(Available for inspection at the principal office of the Council without charge or online on Council website.)</i>	\$33.00	GST Exempt
Assessment Record <i>Fee payable by a member of the public for a copy of an entry in the Assessment Record</i>	section 174(2) 188(1)(d)	\$11.00	GST Exempt
Bins			
Compost Bins (220 litre)	section 188(1)(a)	\$43.00	\$3.91
Annual Collection Fee - approved additional organics bin	section 188(1)(b)	\$50.00	\$4.55
Annual Collection Fee - approved additional general waste bin - medical reasons only	section 188(1)(b)	\$0.00	\$0.00
Annual Collection Fee - approved additional recycling bin	section 188(1)(b)	\$50.00	\$4.55

CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Building Development			
<i>Access or Inspection of Development Documents</i>	Development Regulations - regulation 99(4)		
Application to Access Development Records - Initial Written Request		\$0.00	GST Exempt
Application to Access Development Records - Plans provided by email - commercial/retail/industrial development only		\$150.00	GST Exempt
Application to Access Development Records - Plans provided by email		\$75.00	GST Exempt
Application to Access Development Records - Additional Fee for plans provided by hard copy - up to 20 pages		\$85.00	GST Exempt
Application to Access Development Records - Additional Fee where plans are sourced via Council's archival records off-site		\$20.00	GST Exempt
Application to Access Development Records -Additional Fee for plans provided by hard copy - > 20 pages	See Council Standard photocopying Fees	\$(Standard Council photocopy fees)	1/11th
Copies	See Council Standard photocopying Fees	\$(Standard Council photocopy fees)	1/11th
Advertising Sign Fee	Section 47(4)(d)	\$300.00	\$27.27
Advertising Category 3 Application	6th Schedule ⁽¹⁾	\$500.00	\$45.45

Community Bus		section 188(1)(a)	
Passenger Fee	No Charge	\$0.00	\$0.00
Charter - Minimum Charge		\$75.00	\$6.82
Charter - Hourly Rate		\$20.00	\$1.82
Charter - Cancellation Fee	If booking is cancelled less than 48 hours before the charter	\$75.00	\$6.82
* The charge is the greater of the amount calculated on the hourly & kilometre basis.			
* Eligibility: Locally based not for profit organisations or community groups with otherwise limited access to affordable group transport services.			

Community Centres - Courses and Programs		section 188(1)(b)	
Community Participant - community programs (up to a maximum of \$100.00 depending on the type of program)	Up to \$15.00 per person	\$100.00	\$9.09

Community Centres - Strength For Life Program			
Strength for Life - Casual Session	Per session	\$10.00	\$0.91
Strength for Life - 6 session card	6 sessions	\$50.00	\$4.55
Strength for Life - Individual Assessment	Per Assessment	\$45.00	\$4.09

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Community Directional Signs	section 188(1)(c)		
Installation and Supply of Post		\$190.00	\$17.27
Installation Only		\$142.00	\$12.91
Community Services			
Commonwealth Home Support Program	section 188(1)(b)		
Home Modifications- Minor- Less than \$2000- Full Pensioner	Per job	50% of the cost	GST Exempt
Minor Home Maintenance- labour less than 30 minutes	Labour charge per hour of part thereof	\$7.50	1/11th
Minor Home Maintenance-over 30 minutes	Labour charge per hour of part thereof	\$15.00	1/11th
Home Maintenance- Full Pensioner	Labour charge per hour of part thereof	\$15.00	\$1.36
Domestic Assistance- Cleaning- Full Pensioner	per hour or part thereof	\$15.00	\$1.36
Social Support- Shopping Full Pensioner	per hour or part thereof	\$12.00	\$1.09
Transport- Group- Full Pensioner	per round trip	\$6.00	\$0.55
Transport- Group- Full Standard Fee	per round trip	\$10.00	\$0.91
Transport- Home Support Vans- Full Pensioner	per round trip	\$6.00	\$0.55
Transport- Group-Home Support Vans Full Standard Fee	per round trip	\$10.00	\$0.91
Transport- Individual- Medical Transport	0 to 10kms	\$5.00	GST Free
Transport- Individual- Medical Transport	10kms to 15kms	\$7.50	GST Free
Transport- Individual- Medical Transport	15kms to 20kms	\$10.00	GST Free
Transport- Individual- Medical Transport	20kms to 25kms	\$12.50	GST Free
Transport- Individual- Medical Transport	every 5kms over 25kms	\$2.50	GST Free
Social Support Programs-Centre Based-Full Day	Per Program	\$12.00	\$1.09
Social Support Programs- Centre Based- Part Day	Per Program	\$8.00	\$0.73
Social Support Programs- Centre Based- Full Standard Fee	Per Program	\$40.00	\$3.64
New - Learning and Seminar Sessions	Per Program	\$10.00	\$0.91
Cancellation Fee - Home Modifications	Per Cancellation (Under 24 Hours Notice)	\$66.00	\$6.00
Cancellation Fee - Social Support Program - Home Care Packages	Per Cancellation (Under 24 Hours Notice)	\$40.00	\$3.64
Cancellation Fee - Social Support Program - NDIS Service Provision	Per Cancellation (Under 24 Hours Notice)	\$55.00	\$5.00
Respite		\$12.00	\$1.09
Weekend Outing Program		\$10.00	\$0.91
Weekday Outing Program		\$8.00	\$0.73
Short Term Programs		\$8.00	\$0.73
Transport Group- Full Pensioner	per round trip	\$10.00	\$0.91
Transport Group- Home Support Vans- Full Pensioner	per round trip	\$5.00	\$0.45
NDIS Service Provision	per day	\$50.00	\$4.55

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Debt Collection			
Basic Skip Search	Locating Ratepayer in Arrears	\$33.00	GST Exempt
Letter Charge	Pre-Solicitors Letter	\$4.40	GST Exempt
SA Pack	SMS, Phone Call & Letter	\$6.60	GST Exempt
Dog and Cat Management			
Permit Application Fee to keep more than the prescribed number of dogs; ("Lifetime" application, includes inspection fee.) - By-Law No. 5	section 188(1)(f)	\$58.00	GST Exempt
Permit Variation Fee to keep more than the prescribed number of dogs	section 188(1)(f)	\$29.00	GST Exempt
Cat Cages			
- Deposit (General)		\$50.00	\$0.00
- Deposit (Remission)		\$25.00	\$0.00
- Late Return	Per day	\$5.00	GST Exempt
- Replacement - Cage (Small)		\$110.00	\$10.00
- Replacement - Cage (Large)		\$150.00	\$13.64

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Dog Registration Fees			
Non-Standard Dog	<i>Not desexed and microchipped</i>	\$104.00	GST Exempt
Non-Standard Dog (Concession or Pensioner)	<i>Not desexed and microchipped and Concession/Pension Card Holder</i>	\$52.00	GST Exempt
Standard Dog	<i>50% discount on Non-Standard Dog. Both desexed and microchipped</i>	\$52.00	GST Exempt
Standard Dog (Concession or Pensioner)	<i>50% discount on Non-Standard Dog. Both desexed and microchipped and Concession/Pension Card Holder</i>	\$26.00	GST Exempt
- Rebate : per puppy under 6 months of age until 31st December	<i>50 % disc</i>	50% disc	GST Exempt
- Rebate ; first registration of dogs adopted through AWL or RSPCA Animal Shelters	<i>Per dog (no further rebates)</i>	0%	GST Exempt
Registered Racing Greyhound	<i>Per dog (no further rebates)</i>	\$52.00	GST Exempt
Working Dog	<i>Per dog (no further rebates)</i>	\$52.00	GST Exempt
- Rebate : partial year (New dogs between 1 January & 30 April)	<i>50 % disc on Non-Standard and Standard Dog Fees (including concession/Pension) (no further rebates)</i>	50% disc	GST Exempt
- New dogs registered between 1 May and 30 June	<i>Per dog (no further rebates)</i>	\$0.00	GST Exempt
Business registration for 1st four dogs	<i>Per dog (no further rebates)</i>	\$104.00	GST Exempt
Business registration 5-10 dogs	<i>flat fee (no further rebates)</i>	\$520.00	GST Exempt
Business registration 11-20 dogs	<i>flat fee (no further rebates)</i>	\$1,040.00	GST Exempt
Business registration 21-30 dogs	<i>flat fee (no further rebates)</i>	\$1,560.00	GST Exempt
Business registration 31 or more dogs	<i>flat fee (no further rebates)</i>	\$2,080.00	GST Exempt
Guard Dog Fee	<i>Per dog (no further rebates)</i>	\$104.00	GST Exempt
Assistance Dog	<i>Per dog (no further rebates)</i>	\$0.00	GST Exempt
Transfer of Registration	<i>Per dog</i>	\$0.00	GST Exempt
Replacement Disc	<i>Per disc</i>	\$10.00	GST Exempt
Replacement Disc (Lost in Mail)	<i>Per disc</i>	\$0.00	GST Exempt
Late Registration	<i>Per dog</i>	\$20.00	GST Exempt
Impounding	<i>Per dog (includes first 72 hours holding fee)</i>	\$272.00	GST Exempt
Daily Holding Fee	<i>Per dog (thereafter)</i>	\$62.00	GST Exempt
Desexing Fee	<i>Per dog</i>	At cost	1/11th
Microchipping Fee	<i>Per dog</i>	At cost	1/11th
Dangerous Dog Sign	<i>Per Sign</i>	At cost	1/11th
Menacing, Dangerous, Guard Dog Collar	<i>Per dog</i>	At cost	1/11th
Dog Hand Over Fee	<i>Per dog</i>	\$272.00	GST Exempt

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Elections	Local Government (Elections Act) 1999		
Voters Roll*	section 15(15)⁽¹⁾ 188(1)(d)		
- Whole of Area Roll	Printed format Only available from close of nominations to close of polling for candidates only during an election year. Not available outside of this period.	\$140.00	GST Exempt
- Ward Roll	Printed format Only available from close of nominations to close of polling for candidates only during an election year. Not available outside of this period.	\$25.00	GST Exempt
* Candidates for an election to be entitled to one complimentary copy in respect of their nomination.			

Expiation Fees	section 246(5)(b)		
By-law 2 - Moveable Signs	(25 per cent of maximum penalty as set out in the Local Government Act 1999)	\$312.50	GST Exempt
By-law 3 - Local Government Land	(25 per cent of maximum penalty as set out in the Local Government Act 1999)	\$312.50	GST Exempt
By-law 4 - Roads	(25 per cent of maximum penalty as set out in the Local Government Act 1999)	\$312.50	GST Exempt
By-law 5 - Dogs	(25 per cent of maximum penalty as set out in the Local Government Act 1999)	\$312.50	GST Exempt
By-Law 6 - Animal Management	(25 per cent of maximum penalty as set out in the Local Government Act 1999)	\$312.50	GST Exempt
By-Law 7 - Waste Management	(25 per cent of maximum penalty as set out in the Local Government Act 1999)	\$312.50	GST Exempt
By-Law 8 - Caravans and Camping	(25 per cent of maximum penalty as set out in the Local Government Act 1999)	\$312.50	GST Exempt

Flammable Growth Clearance	section 188(1)(g)(h)		
Administration Fee	* The Administration Fee will be charged in addition to the cost of the Contractor	\$125.00	\$11.36
Clearing and associated works Performed by Contractor	Cost recovery of works undertaken including slashing and locksmith costs	At cost	1/11th

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Food Safety Fees			
Food Auditing Fees			
Audit Fee - Desk Top	S188 Local Government Act 1999	\$101.00	GST Exempt
Audit Fee - On-Site	S188 Local Government Act 1999	\$202.00	GST Exempt
Re-Audit Fee - Identified Critical Non-performance (on request of the appropriate enforcement agency)	S188 Local Government Act 1999	\$202.00	GST Exempt
Travel Fee	Applies to audits conducted more than 50km from Council offices.	\$101.00	\$9.18
Risk Assessment Fees for Food Markets, Festivals, Fetes, Shows and Other Events			
Events with 1-10 Food Vendors	S188 Local Government Act 1999	50% of the standard statutory maximum inspection fee for a small business	1/11th
Events with more than 10 Food Vendors	S188 Local Government Act 1999	50% of the standard statutory maximum inspection fee for a large business	1/11th

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Golf Course Fees			
Glanville Golf Course			
Casual Green Fees			
9 holes			
Adult		\$13.50	\$1.23
Concession		\$12.00	\$1.09
Child (under 12)		\$8.00	\$0.73
18 holes			
Adult		\$16.10	\$1.46
Concession		\$14.00	\$1.27
Child (under 12)		\$8.50	\$0.77
Twilight Golf (After 4.30pm on selected days)		\$10.50	\$0.95
School Holiday (OSCH Group min charge 30)		\$6.00	\$0.55
Community Participant – promotional and community programs (up to a maximum of \$80.00 depending on the type of program)		\$80.00	\$7.27
Direct Debit Memberships			
Adult DD (Weekly Direct Debit)		\$15.50	\$1.41
Concession DD (Weekly Direct Debit)		\$13.75	\$1.25
Junior DD (Weekly Direct Debit)		\$7.50	\$0.68
Membership Admin Fee (Charged at the start of all memberships)		\$20.00	\$1.82
Visit Passes			
10 Visit Pass Adult 18 Hole (Valid 6 Months)		\$144.90	\$13.17
10 Visit Pass Concession 18 Hole (Valid 6 Months)		\$126.00	\$11.45
2 Week Pass Student School Holidays		\$27.00	\$2.45
10 Visit Pass Adult 9 Hole		\$121.50	\$11.05
10 Visit Pass Concession 9 Hole		\$108.00	\$9.82
10 Visit Pass Child (Under 12)		\$72.00	\$6.55
Hire Fees			
Full Set (3 Clubs)		\$6.30	\$0.57
Single Club/Putter		\$3.20	\$0.29
Bag Hire		\$5.20	\$0.47
Buggy Hire		\$5.80	\$0.53
Special promotional fees will apply from time to time to encourage participation and promotion of Council's Golf Courses. Promotional fees will not exceed adopted Golf Course Fees.			

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Semaphore Disc Golf Fees			
Disc Golf Casual Green Fees			
9 or 18 holes			
Adult		\$5.00	\$0.45
Adult (inc disc hire)		\$8.00	\$0.73
Child (Under 18)		\$3.00	\$0.27
Child (Under 18 inc Disc Hire)		\$5.00	\$0.45
School groups (per student, minimum 12 students, includes disc hire)		\$3.00	\$0.27
Corporate / Social Group (per player, min 12 players, inc disc hire)		\$6.00	\$0.55
Family Package (2 adults/2 children OR 1 Adult / 3 children)		\$15.00	\$1.36
Family Package (2 adults/2 children OR 1 Adult / 3 children inc Disc Hire)		\$25.00	\$2.27
Visit Passes			
10 Visit Pass Adult (Valid 6 months, no disc hire)		\$40.00	\$3.64
10 Visit Pass Family (Valid 6 months, no disc hire)		\$120.00	\$10.91
Golf Members Access			
Adult / Concession		\$1.00	\$0.09
Disc Hire Fee			
Full Set (3 Discs - Putter, Mid Range and Driver)		\$5.00	\$0.45
Single Disc		\$2.00	\$0.18

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Regency Park Golf Course			
Monday - Friday			
<i>Please Note: 'Late Tee Off Specials' are not available on weekends</i>			
9 Holes	Excluding public holidays	\$22.00	\$2.00
18 Holes	Excluding public holidays	\$31.00	\$2.82
9 Holes Late Tee Off Special (After 3.00 p.m. Central Standard Time)	Excluding public holidays	\$15.00	\$1.36
9 Holes Late Tee Off Special (After 5.00 p.m. Day Light Saving Time)	Excluding public holidays	\$15.00	\$1.36
Saturday, Sunday and Public Holidays			
9 Holes		\$24.00	\$2.18
18 Holes		\$33.00	\$3.00
Pensioners, Seniors, Students and Concession Holders			
<i>Not applicable before midday tee off on Saturday, Sunday and Public Holidays</i>			
9 Holes		\$16.00	\$1.45
18 Holes		\$25.00	\$2.27
Season Tickets			
7 Days (Monday to Sunday playing rights)	Monthly Fee	\$76.00	\$6.91
7 Days Concession (Monday to Sunday playing rights)	Monthly Fee	\$71.00	\$6.45
*Holders of State issued Seniors or Concession Card			
7 Days *Member Only (Monday to Sunday playing rights)	Monthly Fee	\$63.00	\$5.73
7 Days *Member Only - Concession (Monday to Sunday playing rights)	Monthly Fee	\$60.00	\$5.45
*Holders of State issued Seniors or Concession Card			
5 Days (Monday to Friday playing rights)	Monthly Fee	\$66.00	\$6.00
5 Days Concession (Monday to Friday playing rights)	Monthly Fee	\$60.00	\$5.45
*Holders of State issued Seniors or Concession Card			
5 Days *Member Only (Monday to Friday playing rights)	Monthly Fee	\$52.00	\$4.73
5 Days *Member Only - Concession (Monday to Friday playing rights)	Monthly Fee	\$50.00	\$4.55
*Holders of State issued Seniors or Concession Card			
Primary or Secondary Student under 18 years	Monthly Fee	\$35.00	\$3.18
Get Into Golf - Introductory Season Pass	Annual Fee Package - 10 x 9 Hole Rounds, Get Into Golf Clinic + 1 x 60 Minute Individual Lesson	\$350.00	\$31.82
Special promotional fees will apply from time to time to encourage participation and promotion of Council's Golf Courses. Promotional fees will not exceed adopted Golf Course Fees.			
* "Members Only" refers to fully paid members of the Regency Park Golf Club. Proof of Membership must be provided.			
Season Tickets are debited monthly through EZYpay. Minimum periods, payment terms and conditions apply.			
See in store or email info@regencyparkgolf.com.au for details.			

**CITY OF PORT ADELAIDE ENFIELD
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DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Valley View Golf Course			
Casual Green Fees			
<i>9 holes</i>			
Adult		\$12.50	\$1.14
Concession		\$10.50	\$0.95
Child (under 12)		\$5.50	\$0.50
<i>18 Holes</i>			
Adult		\$16.60	\$1.51
Concession		\$13.00	\$1.18
Child (under 12)		\$8.50	\$0.77
Twilight Golf (After 4.30pm on selected days)		\$10.50	\$0.95
Paid in Full Memberships			
Adult 1 Month PIF (Paid in Full)		\$86.00	\$7.82
Adult 12 Months PIF		\$768.00	\$69.82
Concession 1 Month PIF		\$75.00	\$6.82
Concession 12 Months PIF		\$668.00	\$60.73
Direct Debit Memberships			
Adult DD (Direct Debit)		\$15.50	\$1.41
Concession DD (Direct Debit)		\$13.75	\$1.25
Junior DD (Weekly Direct Debit)		\$7.50	\$0.68
Membership Admin Fee (Charged at the start of all memberships)		\$20.00	\$1.82
Community Participant – promotional and community programs (up to a maximum of \$80.00 depending on the type of program)		\$80.00	\$7.27
Visit Passes			
10 Visit Pass Adult 18 Hole (Valid 6 Months)		\$149.40	\$13.58
10 Visit Pass Concession 18 Hole (Valid 6 Months)		\$117.00	\$10.64
2 Week Pass Student School Holidays		\$27.00	\$2.45
Hire Fees			
Full Set (3 Clubs)		\$6.30	\$0.57
Single Club/Putter		\$3.20	\$0.29
Bag Hire		\$5.20	\$0.47
Buggy Hire		\$5.80	\$0.53
Special promotional fees will apply from time to time to encourage participation and promotion of Council's Golf Courses. Promotional fees will not exceed adopted Golf Course Fees.			

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DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Hall and Community Centre Hire section 188(1)(a)			
Priority will be given to groups who provide a wider community benefit, are inclusive and whose activities align to the priorities in the City Plan. Council may undertake checks to ensure a venue is being used for the purposes for which it was booked, and to move groups or cancel a booking if incorrect information has			
All hirers will be regarded as Category 1 unless evidence is provided which supports their being charged categories 2 through 5.			
Category 1			
Private hire, not open to the public and hirer (individual or organisation) has a registered address outside of the Council area			
Commercial enterprise with registered address outside of Council area			
State or Federal Government Agency; Registered Training Organisation; or school located outside of the Council area			
Business or organisation providing activities for local residents (e.g. sport/ wellbeing) and charging \$8.00 or more per person per session			
Not for profit organisations and community and cultural groups (incorporated or unincorporated) with less than 50% of attendees living within the Council area			
Category 2			
Resident or business with registered address within the council area			
Business or organisation providing activities for local residents (e.g. sport/ wellbeing) and charging less than \$8.00 per person per session			
Category 3			
Not for profit organisations, religious activities, and community and cultural groups (incorporated or unincorporated) with at least 50% of attendees living within the Council area			
**			
Schools located within the Council area			
Category 4			
New community group in their establishment phase (maximum of 1 year)			
Category 5			
Registered Charity undertaking a fundraising activity ***			
Incorporated Association (or comparable legal entity) undertaking a fundraising activity and monies raised benefit residents, clubs or organisations within the Council area ***			
Council partnership agreement			
Existing Senior Citizen groups with a hire agreement in 2018 or prior			
* Local status - The responsible hirer must reside in or having a registered business and /or postal address within the City of Port Adelaide Enfield.			
** To be eligible for this rate organisations must provide evidence annually of their membership			
*** Letter from charity/beneficiary required. Limit of one hire per charity, group or organisation per financial year.			
*Beefacres Community Hall (Pittwater Dr, Windsor Gardens) *Devon Park Community Hall (7 Cavendish Ave, Devon Park) *George Crawford Reserve Hall , (Lothian Ave, Windsor Gardens) *Kilburn Hall (49 Le Hunte St, Kilburn) *Klemzig Hall (242 North East Rd, Klemzig)			
*Osborne Community Hall (539 Victoria Road, Osborne) *Ottoway Community Hall (Cnr Junction Rd and Jenkins St, Ottoway)			
*Queenstown Community Hall (67 Spring St, Queenstown)			
Note: Hall hire includes use of kitchen facilities as per booking arrangements			
Priority for bookings are for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of the City Plan.			
Unless there are exceptional circumstances, cancellations with less than 14 days notice will be charged 100% of hire fee			

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DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Category 1 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$29.00	\$2.64
Hire - Friday (8.00am to 5.00pm)	Per hour	\$29.00	\$2.64
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$29.00	\$2.64
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$400.00	\$36.36
Category 2 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$21.75	\$1.98
Hire - Friday (8.00am to 5.00pm)	Per hour	\$21.75	\$1.98
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$21.75	\$1.98
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$300.00	\$27.27
Category 3 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$14.50	\$1.32
Hire - Friday (8.00am to 5.00pm)	Per hour	\$14.50	\$1.32
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$14.50	\$1.32
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$200.00	\$18.18
Category 4 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$7.25	\$0.66
Hire - Friday (8.00am to 5.00pm)	Per hour	\$7.25	\$0.66
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$7.25	\$0.66
Category 5 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$0.00	\$0.00
Hire - Friday (8.00am to 5.00pm)	Per hour	\$0.00	\$0.00
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$0.00	\$0.00
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$0.00	\$0.00
Additional Charges			
Bond - Regular Hire	Per function	\$330.00	GST Exempt
Bond - Casual Hire	Per function	\$550.00	GST Exempt
Non-Complying Hire Cleaning Fee	Per clean	\$330.00	\$30.00
Additional Cleaning fee - Week Days and After Hours	Per clean	\$100.00	\$9.09
Additional Cleaning Fee - Weekends and Public Holidays	Per clean	\$130.00	\$11.82
Key Deposit	Per key	\$55.00	GST Exempt
Lost Key Fee	Per key or fob	\$55.00	\$5.00
After hours call-out fee (where customer is at fault)	Per call-out	\$180.00	\$16.36

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Klemzig Community Hall (7 OG Road, Klemzig)			
Priority for bookings are for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of the City Plan.			
<i>Note: Hall hire includes use of kitchen facilities as per booking arrangements</i>			
Category 1 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$29.00	\$2.64
Hire - Friday (8.00am to 5.00pm)	Per hour	\$29.00	\$2.64
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$29.00	\$2.64
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$500.00	\$45.45
Category 2 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$21.75	\$1.98
Hire - Friday (8.00am to 5.00pm)	Per hour	\$21.75	\$1.98
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$21.75	\$1.98
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$375.00	\$34.09
Category 3 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$14.50	\$1.32
Hire - Friday (8.00am to 5.00pm)	Per hour	\$14.50	\$1.32
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$14.50	\$1.32
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$250.00	\$22.73
Category 4 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$7.25	\$0.66
Hire - Friday (8.00am to 5.00pm)	Per hour	\$7.25	\$0.66
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$7.25	\$0.66
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$125.00	\$11.36
Category 5 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$0.00	\$0.00
Hire - Friday (8.00am to 5.00pm)	Per hour	\$0.00	\$0.00
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$0.00	\$0.00
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$0.00	\$0.00

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Clearview Bowling Club			
Priority for bookings are for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of the City Plan.			
<i>Note: Hall hire includes use of kitchen facilities as per booking arrangements</i>			
Category 1 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$29.00	\$2.64
Hire - Friday (8.00am to 5.00pm)	Per hour	\$29.00	\$2.64
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$29.00	\$2.64
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$500.00	\$45.45
Category 2 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$21.75	\$1.98
Hire - Friday (8.00am to 5.00pm)	Per hour	\$21.75	\$1.98
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$21.75	\$1.98
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$375.00	\$34.09
Category 3 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$14.50	\$1.32
Hire - Friday (8.00am to 5.00pm)	Per hour	\$14.50	\$1.32
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$14.50	\$1.32
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$250.00	\$22.73
Category 4 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$7.25	\$0.66
Hire - Friday (8.00am to 5.00pm)	Per hour	\$7.25	\$0.66
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$7.25	\$0.66
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$125.00	\$11.36
Category 5 Hire			
Hire - Monday to Thursday (8.00am - Midnight)	Per hour	\$0.00	\$0.00
Hire - Friday (8.00am to 5.00pm)	Per hour	\$0.00	\$0.00
Hire - Weekend day (Saturday, Sunday and Public Holidays 8.00am - 5.00pm)	Per hour	\$0.00	\$0.00
Hire - Weekend evening (Friday, Saturday, Sunday and Public Holidays 5.00pm – Midnight)	Per session	\$0.00	\$0.00
Bowling Green	Per Hour	\$70.00	\$6.36
Bowling Rink / Lane	Per Hour	\$22.00	\$2.00
Sports Lighting	Per Hour	\$10.00	\$0.91
Existing Users (groups that were operating when Clearview Bowling Club had the Lease) will be charged the same rates until a decision about the facility is made moving forward			

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Small Meeting Room			
Category 1 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$18.00	\$1.64
Category 2 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$13.50	\$1.23
Category 3 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$9.00	\$0.82
Category 4 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$4.50	\$0.41
Category 5 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$0.00	\$0.00
Additional Charges			
Bond - Regular Hire	Per function	\$330.00	GST Exempt
Bond - Casual Hire	Per function	\$550.00	GST Exempt
Non-complying hire cleaning fee	Per clean	\$330.00	\$30.00
Additional Cleaning fee - Week Days and After Hours	Per clean	\$100.00	\$9.09
Additional Cleaning fee - Weekends and Public Holidays	Per clean	\$130.00	\$11.82
Use of personal (group) fridge in Hall	Per annum	\$175.00	\$15.91
Key Deposit	Per key	\$55.00	GST Exempt
Lost Key Fee	Per key or fob	\$55.00	\$5.00
After hours call-out fee (where customer is at fault)	Per call-out	\$180.00	\$16.36

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Community Centres (<i>Enfield Community Centre & Kilburn Community Centre</i>)			
Priority for bookings are for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of the City Plan.			
<i>Note: Hire includes use of kitchen facilities as per booking arrangements</i>			
Meeting Rooms/Crèche/Outreach Offices/Kitchen			
Category 1 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$18.00	\$1.64
Category 2 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$13.50	\$1.23
Category 3 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$9.00	\$0.82
Category 4 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$4.50	\$0.41
Category 5 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$0.00	\$0.00
Hall			
Category 1 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$29.00	\$2.64
Category 2 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$21.75	\$1.98
Category 3 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$14.50	\$1.32
Category 4 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$7.25	\$0.66
Category 5 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$0.00	\$0.00
Stadium (<i>Enfield Community Centre & Kilburn Community Centre</i>)			
Category 1 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$33.00	\$3.00
Category 2 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$24.75	\$2.25
Category 3 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$16.50	\$1.50
Category 4 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$8.25	\$0.75
Category 5 Hire			
Hire - Monday to Sunday (8.00am - Midnight)	Per hour	\$0.00	\$0.00

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Additional Charges			
Bond - Low risk hire (assessed in accordance with the deemed level of risk)	Per Group, venue or function – as relevant	\$330.00	GST Exempt
Bond - High risk hire (assessed in accordance with the deemed level of risk)	Per Group, venue or function – as relevant	\$550.00	GST Exempt
Key Deposit	Per Group	\$55.00	GST Exempt
Lost Key Fee	Per key or fob	\$55.00	\$5.00
Non-complying hire cleaning fee	Per clean	\$330.00	\$30.00
Additional Cleaning fee - Week Days and After Hours	Per clean	\$100.00	\$9.09
Additional Cleaning fee - Weekends and Public Holidays	Per clean	\$130.00	\$11.82
After hours call-out fee (where customer is at fault)	Per call-out	\$180.00	\$16.36
<i>Unless there are exceptional circumstances, cancellations with less than 14 days notice will be charged 100% of hire fee</i>			
Internal Review of Council Decisions Request Form		Sections 270 and 271 of the Local Government Act, 1999	
Internal Review of Council Decisions Request Form	<i>An internal review is a process established under section 270 of the Local Government Act 1999 that enables any person affected by a decision to seek an internal review of the decision of the Council, Council employee or other persons acting on behalf of the Council.</i>	\$20.00	GST Exempt

CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Libraries - Council Office Council Offices: Enfield & Greenacres or * Enfield (1-9 Kensington Crescent, Enfield) * Greenacres (2 Fosters Road, Greenacres) * Port Adelaide (2-4 Church Street, Port Adelaide) * Semaphore (1/10-14 Semaphore Road, Semaphore) * Parks Library (46-88 Trafford St, Angle Park)			
Library Materials	section 188(1)(a)		
Replacement of lost or damaged materials			
Book	\$35.00 (or as per estimated item replacement cost)	\$35.00	\$3.18
Compact Disc	\$30.00 (or as per estimated item replacement cost)	\$30.00	\$2.73
Software / Digital Games	\$60.00 (or as per estimated item replacement cost)	\$60.00	\$5.45
DVD	\$30.00 (or as per estimated item replacement cost)	\$30.00	\$2.73
Jigsaw Puzzle	\$10.00 (or as per estimated item replacement cost)	\$10.00	\$0.91
Kits (Book and CD or Book and DVD)	\$40.00 (or as per estimated item replacement cost)	\$40.00	\$3.64
Magazine	\$10.00 (or as per estimated item replacement cost)	\$10.00	\$0.91
Play Pack or Toy	\$44.00 (or as per estimated item replacement cost)	\$44.00	\$4.00
Audio Books	\$71.00 (or as per estimated item replacement cost)	\$71.00	\$6.45
Inter Library Loans (Not from SA Public Library)	As per fee charged by lending institution	\$16.80	\$1.53
Library Bags	Per bag	\$2.00	\$0.18
3D Printer Filament	10 cents per gram or as per RRP.	\$0.10	\$0.01
Laserply / Contact Sheets (up to maximum value of \$5.00 for 300 x 500mm sheets)	Per sheet (dependent on size)	\$5.00	\$0.45
Acrylics (up to a maximum value of \$15 depending on size of sheet)	Per sheet (dependent on size)	\$15.00	\$1.36
Badge Components (up to a maximum value of \$0.80, depending on size of component)	Per component (dependent on size)	\$0.80	\$0.07
Scan N Cut Vinyl / Fabric (up to a maximum value of \$3.00, depending on size of sheet)	Per sheet (dependent on size)	\$3.00	\$0.27
Loanable Device (Lost / Damaged / Stolen Fee)	Per device	\$200.00	\$18.18
Materials More Than 28-days Overdue	Processing Fee (or as varied by the Libraries Board of SA)	\$6.00	\$0.55
Library Programs and Events			
Programming materials costs, up to value of \$25		\$25.00	\$2.27
Program fee for nominated 'big ticket' events, up to a maximum of \$25		\$25.00	\$2.27

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Library Meeting and Community Room Hire			
Fee Structure Eligibility Criteria			
Category 1			
Private hire			
Commercial			
State or Federal Government Agency			
Provide activities for local residents (e.g. sport/ wellbeing) and charge over \$8.00 per person per session			
Category 2			
Live in council area			
Commercial			
State/ School or Federal Government Agency			
Provide activities for local residents (e.g.. sport/ wellbeing) and charge \$8.00 or under per person per session			
Community group, not incorporated			
Not for profit (incorporated)			
Fundraising event (e.g. quiz night)			
Category 3			
Not for profit (incorporated)			
Community group, not incorporated			
Fundraising event (e.g. quiz night)			
New group looking to establish (maximum of 1 year)			
Category 4			
New group looking to establish (maximum of 1 year)			
Category 5			
City of PAE Library member, room use for personal and not-for-profit purposes (see room booking Guidelines for detailed booking criteria)			
City of PAE Library member, room use available to support micro businesses, nano businesses and start-ups (see room booking Guidelines for detailed booking criteria)			
Registered Charity providing services for local residents			
Registered Charity fundraising when monies are for Council residents benefit			
Council partnership agreement			
Local status - Refers to the hirer residing in or having a registered business and /or postal address within the City of Port Adelaide Enfield boundaries.			

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Parks Library Meeting and Community Room Hire			
Priority for bookings are for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the priorities of the City Plan.			
Meeting Room 1 (seats 6)			
Category 1 Hire	Per hour	\$20.00	\$1.82
Category 2 Hire	Per hour	\$15.00	\$1.36
Category 3 Hire	Per hour	\$10.00	\$0.91
Category 4 Hire	Per hour	\$5.00	\$0.45
Category 5 Hire	Per hour	\$0.00	\$0.00
Meeting Room 2 (seats 12)			
Category 1 Hire	Per hour	\$25.00	\$2.27
Category 2 Hire	Per hour	\$20.00	\$1.82
Category 3 Hire	Per hour	\$15.00	\$1.36
Category 4 Hire	Per hour	\$10.00	\$0.91
Category 5 Hire	Per hour	\$0.00	\$0.00
Meeting Room 1 and 2			
Category 1 Hire	Per hour	\$40.00	\$3.64
Category 2 Hire	Per hour	\$30.00	\$2.73
Category 3 Hire	Per hour	\$20.00	\$1.82
Category 4 Hire	Per hour	\$10.00	\$0.91
Category 5 Hire	Per hour	\$0.00	\$0.00
Community Room 1 or 2			
Category 1 Hire	Per hour	\$45.00	\$4.09
Category 2 Hire	Per hour	\$35.00	\$3.18
Category 3 Hire	Per hour	\$25.00	\$2.27
Category 4 Hire	Per hour	\$15.00	\$1.36
Category 5 Hire	Per hour	\$0.00	\$0.00
Community Room 1 and 2			
Category 1 Hire	Per hour	\$90.00	\$8.18
Category 2 Hire	Per hour	\$70.00	\$6.36
Category 3 Hire	Per hour	\$50.00	\$4.55
Category 4 Hire	Per hour	\$30.00	\$2.73
Category 5 Hire	Per hour	\$0.00	\$0.00

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Library Community Room (Greenacres Library-Council Office, Port Adelaide Library - Council Office Community Room 1 only)			
Priority for bookings are for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the City Plan priorities.			
Category 1 Hire	Per hour	\$25.00	\$2.27
Category 2 Hire	Per hour	\$20.00	\$1.82
Category 3 Hire	Per hour	\$15.00	\$1.36
Category 4 Hire	Per hour	\$10.00	\$0.91
Category 5 Hire	Per hour	\$0.00	\$0.00
Library Community Room (Greenacres Library-Council Office, Port Adelaide Library - Council Office Community Room 2 only)			
Priority for bookings are for not for profit groups who provide a wider community benefit, are inclusive and whose activities are aligned to the City Plan priorities.			
Category 1 Hire	Per hour	\$20.00	\$1.82
Category 2 Hire	Per hour	\$15.00	\$1.36
Category 3 Hire	Per hour	\$10.00	\$0.91
Category 4 Hire	Per hour	\$5.00	\$0.45
Category 5 Hire	Per hour	\$0.00	\$0.00
Additional Charges			
Bond - Low risk hire (assessed in accordance with the deemed level of risk)	Per function	\$330.00	\$0.00
Bond - High risk hire (assessed in accordance with the deemed level of risk)	Per function	\$550.00	\$0.00
Key Deposit	Per key	\$55.00	\$0.00
Lost Key Fee	Per key	\$55.00	\$5.00
Non-complying hire cleaning fee	Per clean	\$330.00	\$30.00
Additional Cleaning fee - Week days and after hours	Per clean	\$100.00	\$9.09
Additional Cleaning fee - Weekends and Public Holidays	Per clean	\$130.00	\$11.82
After hours call-out fee (where customer is at fault)	Per call-out	\$180.00	\$16.36

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
<i>The Lights Community and Sports Centre , Lightsview</i>			
Court and Facility Hire			
(Off Peak –6am - 3pm – Monday to Friday, Peak – 3pm-10pm, no discounts apply from 10pm or on public holidays)			
Full Court (peak)	Per Hour	\$70.00	\$6.36
Full Court (off peak)	Per Hour	\$50.00	\$4.55
Half Court (peak)	Per Hour	\$44.00	\$4.00
Half Court (off peak)	Per Hour	\$33.00	\$3.00
Stadium and Venue Hire	Per Event per hour	\$700.00	\$63.64
<i>Prices available upon request up to a maximum of \$700 per hour for full use of facility</i>			
Badminton Court	Per Court	\$22.00	\$2.00
Volleyball Court	Per Court	\$44.00	\$4.00
Ground Floor Meeting Room (per hour)	Per Hour	\$27.50	\$2.50
Ground Floor Meeting Room (full day)	Full Day	\$137.50	\$12.50
Function Room (Half) (per hour)	Per Hour	\$55.00	\$5.00
Function Room (Half) (full day)	Full Day	\$275.00	\$25.00
Function Room (Full) (per hour)	Per Hour	\$99.00	\$9.00
Function Room (Full) (full day)	Full Day	\$500.00	\$45.45
Community Fitness Room (Two Rooms) (half/hour)	Per Hour	\$60.00	\$5.45
Community Fitness Room (Two Rooms) (half/day)	Full Day	\$300.00	\$27.27
Community Fitness Room (Three Rooms) (full/hour)	Per Hour	\$75.00	\$6.82
Community Fitness Room (Three Rooms) (full/day)	Full Day	\$400.00	\$36.36
Outdoor BBQ Area (no charge)	Per Hour	\$0.00	\$0.00
Other Fees			
Hot Desking - Tenants Only	Per Full Day	\$40.00	\$3.64

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
LeFevre Community Stadium (537-541 Victoria Road, Osborne)			
<i>Note: Hire includes use of kitchen facilities as per booking arrangements</i>			
Sports & Programs			
Court Hire & Facility Packages			
Hire - Half Court (per hour)	Per hour	\$30.00	\$2.73
Hire - Single Court (per hour)	Per hour	\$60.00	\$5.45
Hire - Two Court (per hour)	Per hour	\$100.00	\$9.09
Hire - Whole Facility (two courts + function room + meeting room) (per hour)	Per hour	\$110.00	\$10.00
Meeting Room			
Hire - Monday to Sunday (8.00am - Midnight) (per hour)	Per hour	\$20.00	\$1.82
Function Room			
Hire - Monday to Sunday (8.00am - Midnight) (per hour)	Per hour	\$30.00	\$2.73
Community Kitchen			
Community Kitchen (Per Hour)	Per Hour	\$30.00	\$2.73

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Other Charges - The Lights Community and Sports Centre and LeFevre Community Stadium			
Online Booking Fees (these fees are charged and only apply when making bookings via the online booking system)			
Direct Debit	Per transaction	2.75%	1/11th
	(minimum \$0.80)		
Credit Card	Per transaction	2.75%	1/11th
	(minimum \$0.80)		
Dishonour Fee	Per transaction	\$6.00	\$0.55
Storage and Compliance Fees	One off fee	\$2.00	\$0.18
Real Time Transactions	Per transaction	2.75%	1/11th
	(minimum \$0.80)		
Participant and User Fees <ul style="list-style-type: none">community and promotional programscouncil ticketed eventsbirthday partiesequipment hireIndividual use of Play Sight Court TechnologySports team registrationMiscellaneous function expenses (not including catering)Casual Shooting	Per session per person (up to a maximum of)	\$100.00	\$9.09
Minor deviations from the fees and charges for The Lights and Lefevre may be negotiated for use of ancillary services or facilities to support major bookings, high use or start up tenants. Cancellations must be made more than 48 hours' notice of a cancellation must be given or the user will be charged the entire fee. Exceptions to this will be at the discretion of Centre management Deposits of up to 50% may be charged for major events and facility hire at the discretion of the management			

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Fee Structure Eligibility Criteria (discount applied to court and facility hire - The Lights Community and Sports Centre and LeFevre Community Stadium)			
Category 1	· Council Partnership Agreement	75%	
Category 2	· Incorporated not for profit (clubs and associations) · Schools, TAFE, University · Local Community Group · Annual tenancy agreements (Community and Commercial) · Registered Charity (raising \$'s for local residents)	50%	
Category 3	· Local Business (within PAE) · State of Federal Government	25%	
Category 4	· Private hire · Commercial / Business groups	0%	
Additional Charges			
Bond - Low risk hire (assessed in accordance with the deemed level of risk)	Per function	\$330.00	GST Exempt
Bond - High risk hire (assessed in accordance with the deemed level of risk)	Per function	\$550.00	GST Exempt
Key Deposit	Per key	\$55.00	GST Exempt
Lost Key Fee	Per key or fob	\$55.00	\$5.00
Non-complying hire cleaning fee	Per clean	\$330.00	\$30.00
Additional Cleaning fee - Week Days and After Hours	Per clean	\$100.00	\$9.09
Additional Cleaning fee - Weekends and Public Holidays	Per clean	\$130.00	\$11.82
After hours call-out fee (where customer is at fault)	Per call-out	\$180.00	\$16.36

CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Media Productions (Permits)			
section 188(1)(f)			
Use of city streets, footways, parks and gardens	Per day	\$250.00	GST Exempt
Bond - Applied at Council's discretion	Per production	\$550.00	GST Exempt
Media productions by students	Per day	\$0.00	GST Exempt
Media productions by not-for-profit organisations	Per day	\$0.00	GST Exempt
Non-commercial media productions	Per day	\$0.00	GST Exempt
Production budget is less than \$10, 000	Per day	\$0.00	GST Exempt
Explicitly intended to promote the region, its businesses and cultural offerings without significant impost.	Per day	\$0.00	GST Exempt
Note: Not-for-profit organisations and students must apply for a permit but no charge is applicable for the permit. All other fees and charges will apply.			
Note: Further fees apply to all permit applicants for advertising any required road closures.			
Memorial bench			
Memorial bench	Each	\$ price estimated on application	1/11th
Mobile Food Vending			
section 222			
Annual Fee	Per Annum	\$1,122.00	GST Exempt
Monthly Fee	Per Month	\$112.00	GST Exempt
Other Council Documents			
Copies of extracts of council record (i.e. registers, codes, meetings, agendas, minutes, policies and administration documents) in accordance with Section 188 (1)(d) of the Local Government Act	Per single or double sided B/W A4 page	\$0.20	GST Exempt

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Outdoor Dining Authorisation & Permits Council Land			
section 188(1)(f)			
Application Fee (includes inspection) [188(1)(e)]	Not refundable	\$290.00	GST Exempt
Licensed Premises per annum	Per table and four chairs	\$75.00	GST Exempt
Unlicensed Premises per annum	Per table and four chairs	\$45.00	GST Exempt
Photocopying, Printing, Laminating, Etc.			
section 188(1)(b)			
Historic Photographs			
A3		\$15.00	\$1.36
A4		\$8.00	\$0.73
A5		\$4.00	\$0.36
Laser Printing / Photocopying (per sheet)			
A4/A3 Printing / copying (colour and black & white) up to a maximum value of \$2.00 per page		\$2.00	\$0.18
Plan Printing (per sheet)			
A0	Civic Centre only	\$18.00	\$1.64
A1	Civic Centre only	\$13.50	\$1.23
A2	Civic Centre only	\$11.50	\$1.05
B1	Civic Centre only	\$15.00	\$1.36
USB Memory Stick			
Per unit	Libraries only	\$8.00	\$0.73

CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Private Works			
Inverts			
In existing kerbing, and kerb and gutter or across unused invert. Minimum charge plus rate per lineal metre.			
- Minimum rate		At Cost	1/11th
- Rate per lineal metre	Contractor Rates	At Cost	1/11th
In conjunction with a crossover		At Cost	1/11th
Footway, Stormwater Pipes and Culvert			
Underground stormwater pipes 300mm diameter or larger	Plus reinstatement cost if permanent roadway exists and service alteration if required, subject to confirmation for each job.	At Cost	1/11th
Pipes larger than 300mm diameter, exceeding 5m in length, or services involved		At Cost	1/11th
Pipes of 100mm diameter, installed under footway:			
- During kerb and gutter or permanent construction, upon notification		At Cost	1/11th
- Not in conjunction with kerb or footway works, and no permanent footway		At Cost	1/11th
- Where permanent footway exists		At Cost	1/11th
300m X 100m concrete box culvert installed to gutter		At Cost	1/11th
Crossovers			
Minimum charge plus rate per sq. metre			
- Minimum rate		At Cost	1/11th
- Rate per square metre residential light duty	Contractor Rates	At Cost	1/11th
- Rate per square metre light industrial	Contractor Rates	At Cost	1/11th
- Rate per square metre heavy industrial	Contractor Rates	At Cost	1/11th
- Removal of existing concrete		At Cost	1/11th
<i>Note: Crossovers not adjacent concrete footway works may be constructed, by the owner, to the specifications approved by the Director of City Assets.</i>			

CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Reinstatement Charges			
New 100mm concrete driveway	Per square metre	At Cost	1/11th
New 150mm concrete driveway	Per square metre	At Cost	1/11th
<i>Bitumen Roadway</i>			
- 0m to 2m	Per square metre - Contractor Rate	At Cost	1/11th
- 2m to 5m	Per square metre - Contractor Rate	At Cost	1/11th
- Over 5m	Per square metre - Contractor Rate	At Cost	1/11th
- Over 20m	Per square metre	At Cost	1/11th
<i>Bitumen Footway</i>			
- 0m to 2m	Per square metre	At Cost	1/11th
- 2m to 5m	Per square metre	At Cost	1/11th
- Over 5m	Per square metre	At Cost	1/11th
- Over 20m	Per square metre	At Cost	1/11th
<i>Concrete Footway</i>			
- 0m to 2m	Per square metre	At Cost	1/11th
- 2m to 5m	Per square metre	At Cost	1/11th
- Over 5m	Per square metre	At Cost	1/11th
- Over 20m	Per square metre	At Cost	1/11th
<i>Block Footway (using new pavers)</i>			
- 0m to 2m	Per square metre	At Cost	1/11th
- 2m to 5m	Per square metre	At Cost	1/11th
- Over 5m	Per square metre	At Cost	1/11th
- Over 20m	Per square metre	At Cost	1/11th
<i>Block Footway (using old pavers)</i>			
- 0m to 2m	Per square metre	At Cost	1/11th
- 2m to 5m	Per square metre	At Cost	1/11th
- Over 5m	Per square metre	At Cost	1/11th
- Over 20m	Per square metre	At Cost	1/11th
<i>Rubble Footway</i>			
- 0m to 2m	Per square metre	At Cost	1/11th
- 2m to 5m	Per square metre	At Cost	1/11th
- Over 5m	Per square metre	At Cost	1/11th
- Over 20m	Per square metre	At Cost	1/11th
Kerb and Water Table (\$300.00 minimum charge)	Per metre	At Cost	1/11th
Top Stones		At Cost	1/11th

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Infrastructure Bond Fees			
<i>per lineal metre of property adjacent the road reserve - includes side boundaries</i>			
Kerbing	Per lineal metre	At cost	1/11th
Kerbing	Per lineal metre	At cost	1/11th

Public Event Fees	section 188(1)(a)		
Event Administration fee		\$(Negotiable)	1/11th
Electric power - Small event	Minimal usage	\$(Negotiable)	1/11th
Electric power - Large event	Multiple outlet and 3-phase	\$(Negotiable)	1/11th
Fireworks SMS Notification Cost Recovery Fee	SMS to notify local suburbs of the event	At Cost	1/11th
Road closure advertisement	Legal requirement	At Cost	1/11th
Council labour	The hourly rate applicable to the staff being deployed (plus penalty rates when applicable)	At Cost	1/11th
Note 1: Toilet cleaning - toilets are cleaned twice daily. Additional cleans will be charged to the event organiser.			
Note 2: The supply delivery and removal of rubbish bins to be arranged direct with the contractor.			

Public Event Support	section 188(1)(b)		
Clearing and/or cleaning of site	Per hour (minimum 1 hour)	\$85.00	\$7.73
Delivery and/or collection of equipment	Per hour (minimum 1 hour)	\$85.00	\$7.73
Erection and/or removal of banners	Per hour (minimum 1 hour)	\$85.00	\$7.73
Marking of irrigation	Per hour (minimum 1 hour)	\$85.00	\$7.73
Sign writing (e.g. banners)		At Cost	1/11th
Street sweeper and operator	Per hour (minimum 1 hour)	\$150.00	\$13.64
Note: These charges may be varied to take into account extra ordinary factors such as area covered and location. Penalty rates apply for weekends and after hours as below.			

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Penalty Rates			
Weekends and after hours (a minimum call out of four hours)			
Saturday before noon	Minimum of three hours	\$(2 hrs x 1.5 then x 2)	1/11th
Saturday after noon and Sunday	Minimum of three hours	\$(Time x 2)	1/11th
After regular work hours	Continuation regular hours	\$(2 hrs x 1.5 then x 2)	1/11th
Call out	Minimum of three hours	\$(2 hrs x 1.5 then x 2)	1/11th
Note: These charges may be varied to take into account extra ordinary factors such as area covered and location. Penalty rates apply for weekends and after hours. Regular work hours = Monday to Friday 7.00am to 4.00pm.			

Rate Notice Reprint		section 188(1)(d)	
Current year Rate Notice	Per copy - No charge for first copy	\$11.00	GST Exempt
Previous financial years (Up to 10 years)	Per copy	\$11.00	GST Exempt

CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Reserve Charges			
Seasonal Reserve Charges	section 188(1)(a)		
<i>Ovals (Australian Rules, Soccer, Rugby, Lacrosse, Baseball, Hockey, Gaelic, American Football)</i>			
Seniors	Per hour	\$11.50	\$1.05
Juniors - Including Schools	Per hour	\$6.00	\$0.55
<i>Cricket - Seniors and Juniors</i>			
Senior Turf Pitch	Per hour	\$32.00	\$2.91
Junior Turf Pitch	Per hour	\$16.00	\$1.45
Senior Hard Pitch	Per hour	\$11.50	\$1.05
Junior Hard Pitch	Per hour	\$6.00	\$0.55
Cricket Hard Wicket Net Training (where not hired as part of the oval)	Per hour	\$8.00	\$0.73
<i>Tennis and Netball</i>			
Seniors	Per hour per court	\$3.50	\$0.32
Juniors	Per hour per court	\$2.00	\$0.18
Coaching	Per hour per court	\$8.00	\$0.73
<i>Athletics</i>			
Seniors	Per hour	\$8.50	\$0.77
Juniors	Per hour	\$4.50	\$0.41
<i>Cycling</i>			
Seniors	Per hour	\$8.50	\$0.77
Juniors	Per hour	\$4.50	\$0.41
<i>Other Charges</i>			
Structured Fitness and Personal Training Programs (hourly)	Per hour	\$19.80	\$1.80
Structured Fitness and Personal Training Programs (annual)	Per annum	\$495.00	\$45.00
Bond	Per function	\$330.00	\$0.00
Key Deposit	Per key	\$55.00	\$0.00
Lost Key Fee	Per key	\$55.00	\$5.00
Dog Obedience Program	Per annum	\$450.00	\$40.91
Lighting Fee (where applicable)	Per hour per oval / ground	\$10.00	\$0.91
Change Rooms / Officials' Rooms	Per hour	\$10.00	\$0.91
After Hours Call-Out Fee (where customer is at fault)	Per call-out	\$165.00	\$15.00

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Casual Reserve Charges (public and private)			
Casual Hire of a Passive Reserve (Less than 50 people)	Per session	\$0.00	\$0.00
Casual Hire of a Passive Reserve (51 to 100 people)	Per session	\$110.00	\$10.00
Casual Hire of a Passive Reserve (101 to 500 people)	Per session	\$330.00	\$30.00
Casual Hire of a Passive Reserve (Over 500 people)	Per session	\$550.00	\$50.00
Casual Hire of a Passive Reserve (Commercial Event)	Per session	\$1,815.00	\$165.00
Permit Fee (where a reserve hire booking is not applicable)	Per day	\$70.00	\$6.36
Public Event Hire of a Reserve (Less than 500 people)	Per day	\$330.00	\$30.00
Public Event Hire of a Reserve (More than 500 people)	Per day	\$550.00	\$50.00
Bond - Less than 500 people (assessed in accordance with the deemed level of risk)	Per function	\$330.00	\$0.00
Bond - 500 people or More (assessed in accordance with the deemed level of risk)	Per function	\$550.00	\$0.00
Bond -1000 people or More (assessed in accordance with the deemed level of risk)	Per function	\$1,000.00	\$0.00
Bond - Commercial Event	Maximum fee of \$11,000 to risk assessment	\$11,000.00	\$0.00
Key Deposit	Per key	\$55.00	\$0.00
Lost Key Fee	Per key	\$55.00	\$5.00
After hours call-out fee (where customer is at fault)	Per call-out	\$180.00	\$16.36
Fees can be negotiated for public events being held over a number of days or events being delivered under a partnership agreement with Council.			
Unless there are exceptional circumstances, cancellations with less than 14 days notice will be charged 100% of hire fee			

CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Stockade Botanical Park			
Stockade Botanical Park	Per hour	\$44.00	\$4.00
Time Ball Tower			
Grassed Area	Per hour	\$44.00	\$4.00
Roads Alteration and Permit			
	section 188(1)(f)		
Authorisation/Permit Fee (Annual)	Minimum \$717 per annum	\$Market Value minimum \$717	1/11th
Roads (Opening and Closing)			
	section 188(1)(b)		
Investigation Fee (fees relating to external consultants charged at cost)		\$687.00	\$62.45
Sale of Goods from Roadways and Footways			
	section 188(1)(f)		
Application Fee (includes inspection) [188(1)(e)]	Not refundable	\$286.00	GST Exempt
Annual Fee - Full Time	per square meter	\$22.50	GST Exempt
Events/Special Permits	Per day	\$51.50	GST Exempt
Trading Tables	Not for profit organisations	\$0.00	GST Exempt
Sharps Containers			
	section 188(1)(b)		
1.4 Litre	Each	\$6.50	\$0.59
5 Litre	Each	\$11.50	\$1.05
Special Events - Banner Boards			
	section 188(1)(a)		
<i>Banner structures are 3 metres by 1 metre and the material is canvas. Banners are erected by council personnel organised in conjunction with the Special Events Co-ordinator.</i>			
Install/De-install Cost	Per hour (minimum 1 hour) / Per Banner	\$290.00	\$26.36
Banner Fabrication (Art work will need to be supplied as per council requested format/ template and deadlines)	Per Banner	\$175.00	\$15.91
Banners are located at: *Clearview Grand Junction and Hampstead Road corner, Clearview (Plano Park) *Gepps Cross Main North Road, Gepps Cross (central median, approx. 320 m north of the centreline of Barli Crescent) *Gepps Cross Port Wakefield Road, Gepps Cross (south of council boundary on western side of road) *Queenstown (Port Adelaide) Port Road			
*Queenstown (central median, approx. 10 meters north of the Wilson Street turnoff) *Semaphore Esplanade, Semaphore (Semaphore Reserve)			
*Wingfield South Road and Magazine Road corner, Wingfield (next to Council boundary sign)			
Street Sweeping			
	section 188(1)(c)		
Performed by Council - Labour and Machinery	Per hour	\$150.00	\$13.64

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
Temporary Alterations to a Road			
section 188(1)(c)			
Scaffolding/Fencing/Miniskip/Crane/Shipping Container	Application Fee	\$35.00	GST Exempt
Public consultation advertisement	Legal requirement	Priced on application	GST Exempt
Temporary Road Closure - Events (Not For Profit)	Application Fee	\$50.00	GST Exempt
Temporary Road Closure - Events (Commercial)	Application Fee	\$55.00	GST Exempt
Largs Bay Foreshore (Road Reserve) - Wedding Event Hire	Application Fee	\$120.00	GST Exempt
Tree Management			
section 188(1)(b)			
Tree Replacement	Note: 2mtr double staked street tree, supply planting and maintenance costs.	\$340.00	\$30.91
Tree & Stump Removal	Minimum fee \$440.00 incl GST	\$ price estimated on application	1/11th
Visitors' Information Centre			
section 188(1)(b)			
Items for Resale	Adjusted by increase in wholesale cost	Recommended Retail Price	1/11th
Vehicle Removal			
section 237(4)			
Administration Fee	Per vehicle	\$250.00	GST Exempt
Impounding Release Fee	Per vehicle	\$133.30	GST Exempt
Daily Holding Fee (applies if vehicle impounded more than 14 days.)	Per day	\$11.10	GST Exempt
Fee for serving or advertising Notice to Registered Vehicle Owner re Impounded Vehicle	section 237(2)	Expense incurred serving or advertising Notice required by the Local Government Act	GST Exempt
Water Analysis			
section 21 (2) South Australian Public Health (Legionella) Regulations 2013			
Water analysis for high risk manufactured water systems 'HRMWS' inspections	Cost recovery based upon Clinical Labs testing	\$100.00	\$9.09

**CITY OF PORT ADELAIDE ENFIELD
SCHEDULE OF FEES AND CHARGES 2023-2024**



DESCRIPTION	COMMENT	FEE 2023-24 (GST INC)	GST
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The following notes are to be considered with respect to the application of GST:

Home and Community Care

Section 38.30 of *A New Tax System (Goods and Services Tax) Act 1999* provides for the Council's activities under funding through the *Home and Community Care Act 1985* to be GST free.

Donations Received

Where a donation is made by the public in appreciation of a fee or service provided by the Council the revenue is GST free. The revenue is discretionary upon the giver and not payment for a fee or service.

Security Deposits

Section 99.5 of *A New Tax System (Goods and Services Tax) Act 1999* provides that amounts received as deposits or bonds or other securities to be not subject to GST because there has been no consideration for supply. Any of the amount forfeited or retained by the Council for consideration for supply is subject to GST.