

APPLICATION FOR SALE OF GOODS

Pursuant to Section 221 and 222 of Local Government Act 1999 and By-Law 4
City of Port Adelaide Enfield



To complete this application form you must provide the following: (please tick or cross)

- ☐ 1 - Certificate of Currency (\$10million Public Liability) the City of Port Adelaide Enfield must be noted as an interested party
- ☐ 2 - Site Map / Plan / Sketch clearly detailing the locations you will be placing any equipment (i.e. indicate clothes rack, stands, chairs and equipment)
- ☐ 3 - Photographs of proposed layout and items
- Please note:** All documents are mandatory.

Please complete this form in BLOCK LETTERS

1. Applicant details

Mr ☐ Mrs ☐ Ms ☐ Other

Surname/family name

Given name/s

Trading Name

Registered Company (legal entity - name on insurance)

Company ABN (Australian Business Number)

Company ACN (Australian Company Number)

Unit/Street no. Street

Suburb

Postcode

Postal address (if different from above)

Mobile number

Phone number

Email address

2. Location details

Roadway name

Location type (e.g. footpath, verge, road, reserve)

3. Operation times

Times of operation (days and hours)

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Sunday

4. Infrastructure and equipment

Description of goods that will be displayed (please describe display fixture i.e. clothes rack, flowers, table)

5. Fees and Charges

Establishment Fee	\$255 GST Exempt (annual only)
Casual Fee	\$46 GST Exempt (e.g. Mothers Day)
Annual Fee	\$20 per square metre GST Exempt

Note: Please quote reference number RC 396 when making payment. No charge for not for profit organisations.

6. Applicant's agreement

I certify that the information on this form, as supplied by me, is true and complete. I acknowledge that I have read and understand the conditions and agree to abide by and be bound by the said conditions.

Signature and date



Report & pay it...
online!

Council services can quickly and conveniently be requested online
www.portenf.sa.gov.au



Scan
QR
Code

CONDITIONS FOR SALE OF GOODS

Pursuant to Section 221 and 222 of Local Government Act 1999 and By-Law 4
City of Port Adelaide Enfield



CONDITIONS

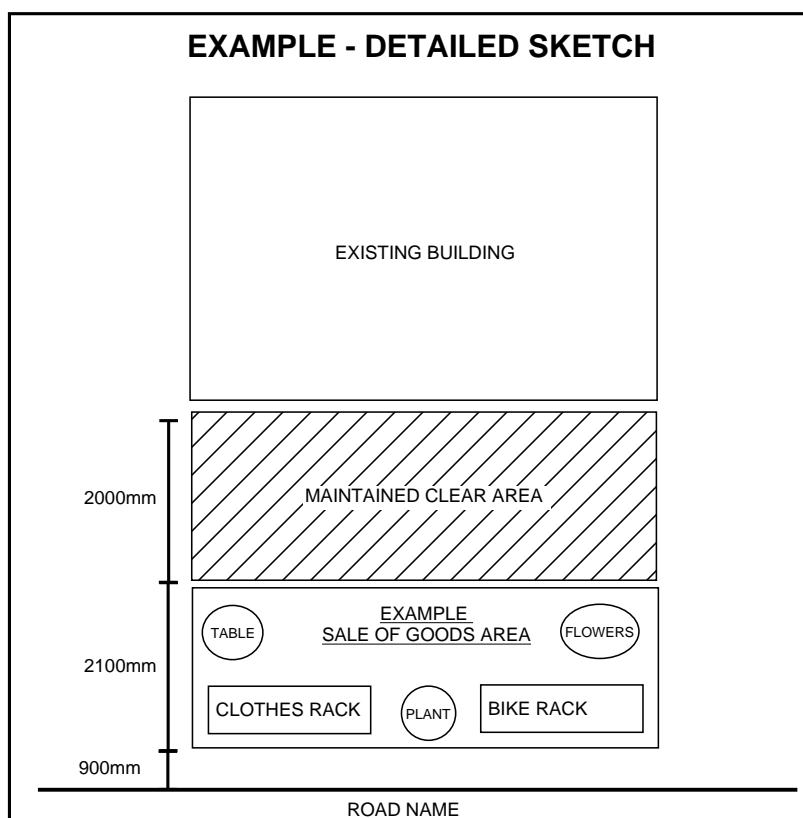
The issue of a Sale of Goods Permit is subject to the following conditions or such other conditions as the Council may specify.

1. That pedestrian access is not restricted by the goods.
2. The permit holder shall ensure that it is licensed or registered to carry out the activity authorised by the issuing of this permit.
4. The permit holder must carry with them a copy of the permit and show it to Council and/or Police Officers on request. Instructions issued by Council or Police Officers must be obeyed without exception.
5. The permit activity can only be conducted at locations approved by Council and specified within the permit.
6. No more than two people can be grouped at the same location for the approved activity and the permitted activity must be confined to the immediate vicinity of that location.
7. The permit is not transferable.
8. The permit holder will not promote any discriminating, insulting, offensive, threatening or vulgar behaviour or displays.
11. All conditions of the permit must be adhered to. Failure to comply with the conditions automatically revokes the permit and the activity must cease immediately. The Council reserves the right to revoke the permit at any time.
12. The permit holder accepts that Council has no responsibility whatsoever for any bodily injury to the permit holder or any other person at the activity location or for any damage to or loss of property and equipment owned by the permit holder or any other person at the activity location. Consequently, the permit holder accepts responsibility for any negligence arising from the use of the activity location for which the permit holder has reasonable control.

SAMPLE DOCUMENTS FOR SALE OF GOODS

City of Port Adelaide Enfield

SAMPLE SITE PLAN



SAMPLE CERTIFICATE OF CURRENCY

Certificate of Currency	
day/month/year	163 St Vincent Street, PORT ADELAIDE SA 5015 8405 6600 customer.service@portenf.sa.gov.au
To Whom It May Concern	
Certificate of Currency	
In our capacity as Insurance Brokers to STANDARD NAME PTY LTD and subsidiary companies, we hereby certify that the undermentioned insurance policy is current.	
This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy detailed below, or assume continuity of the policy.	
Policy Type	Public & Products Liability
Insured	STANDARD NAME PTY LTD
Insurer	STANDARD NAME
Policy Number(s)	NUMBER
Period of Insurance	From: 4.00 PM on 31 March 2013 To: 4.00 PM on 31 March 2014
Interest Insured	City of Port Adelaide Enfield
Limit of Liability	\$20,000,000 any one Occurrence in respect of Public Liability

SAMPLE PHOTOGRAPH

