

## APPLICATION FOR HELICOPTER LANDINGS

Pursuant to Section 222 of Local Government Act and By-Law 4

*This application will not be processed unless all details are completed correctly and relevant supporting documentation is provided*



To successfully complete your permit application, you will be required to submit the following information and documents as part of this application (Please tick or cross appropriate boxes):

All applicants:

- Approval from the Civil Aviation Safety Authority for the proposed landing.
- The registration, make and model of the aircraft
- Contact details of the pilot.
- Certificate of Currency for your Public Liability Insurance with a minimum cover of \$20 million, noting City of Port Adelaide Enfield as an interested party.
- A site and traffic management plan showing the exact area and dimensions of the helicopter landing site, demonstrating how members of the public using the reserve will be safely managed around the landing site (including the number and positioning of spotters).

If applicable:

- If the helicopter landing site is within a sporting licence area, provide written consent from the sporting licence holder.
- If the helicopter landing site is to be used for more than one take-off and landing under the same permit, provide a copy of the notification letter to be sent to residents and businesses who will be impacted by the noise in close proximity to the site.

### APPLICANT DETAILS

Mr       Mrs       Ms       Other \_\_\_\_\_

Surname/Family \_\_\_\_\_ Given Name/s \_\_\_\_\_

Company Name \_\_\_\_\_

Registered Company (Legal Entity – Name on Insurance)

\_\_\_\_\_

Company ABN \_\_\_\_\_ Email Address \_\_\_\_\_

Address \_\_\_\_\_

Postal Address \_\_\_\_\_

Phone Number \_\_\_\_\_

## HELICOPTER AND PILOT DETAILS

Mr       Mrs       Ms       Other \_\_\_\_\_

Pilot's Surname/Family \_\_\_\_\_ Pilot's Given Name/s \_\_\_\_\_

Registration, make model of aircraft \_\_\_\_\_

Pilot's Email Address \_\_\_\_\_

Pilot's Phone Number \_\_\_\_\_

## LOCATION OF HELICOPTER LANDING SITE

Please provide the location of the reserve you wish to use for the helicopter landing/take off within the City of Port Adelaide Enfield

*If your preferred landing site is used by sporting licence holders, you will require consent from the licensee. We will confirm if this is required following review of your application*

Dates and times of helicopter landing/take off \_\_\_\_\_

Please select one of the following answers, the helicopter will landing and taking off:

- Only once  
 More than once

*If there will be multiple landings and take offs, you will be required to provide a copy of the notification letter you will sent to residents and businesses who will be impacted by the noise in close proximity to the site.*

## FEES & CHARGES FOR HELICOPTER LANDINGS

A bond may apply for a casual reserve hire booking which are reviewed annually and included in Council's Schedule of Fees and Charges.

## APPLICANT'S AGREEMENT

When completing helicopter landings and take offs under this permit, it is the responsibility of the applicant to establish if two-way communication with Air Traffic Control is to be established and maintained whilst on the ground. In addition, it is the responsibility of the permit holder to ensure they hold all the appropriate approvals from the [Civil Aviation Safety Authority \(CASA\)](#). I understand and agree to abide by my obligations with Air Traffic Control and CASA.

I certify that the information on this form, as supplied by me, is true and complete.

I acknowledge that I have read and understand Helicopter Landing Conditions and agree

Signature \_\_\_\_\_ Date \_\_\_\_\_

To return this form – send all documents by email to [service@cityofpae.sa.gov.au](mailto:service@cityofpae.sa.gov.au) or lodge in person at the Civic Centre, 163 St Vincent Street, Port Adelaide.