



Form No. 2 - Notice of Intention to Perform Replacement, Repair or Maintenance Work

Instructions:

- This form is not to obtain approval for [fences classed as development under the Development Act](#). Use the [development application form](#) for fences that are development.
- See Council's [Fencing Cost Reimbursements](#) policy for assistance in filling this form
- Fill out steps 1-9 in this form and return it to the City of Port Adelaide Enfield (contact details overleaf)

1. To:
i.e. name of adjoining landowner, usually the City of Port Adelaide Enfield

2. Owner of:
i.e. the street address of adjoining land where fencing is proposed to be replaced or repaired. Where the street address is unknown, describe the land as clearly as possible e.g. "Walkway between 163 and 171 St Vincent Street, Port Adelaide"

3. Take notice that I propose that work be performed in relation to a fence dividing the land described above from contiguous land at:

i.e. address of your property

Is the existing fence made of asbestos? Yes No Unsure

4. The particulars of my proposal are as follows:

Fence length Height
e.g. 13 metres e.g. 1.8 metres

Material Colour
e.g. Colorbond, Zinalume, timber, tubular, chain wire e.g. cream

Framing Capping
e.g. steel posts and rails, 'Good Neighbour' fencing e.g. capped, uncapped

Fence position
e.g. along the eastern boundary of my property (back fence)

Earthworks*
e.g. plinths, retaining walls, use of jackhammers on rocky ground

Any other details*
e.g. details of any lattice work or gates

**If not applicable, mark 'Not applicable'*

5. The total cost of fencing works is:

i.e. including removal/disposal of old fencing, delivery, labour

6. I seek to recover the following dollar amount from the Council:

refer to the Council's Fencing Cost Reimbursements Policy for details

7. The proposed fencing works will be undertaken by:

i.e. name and address of contractor to undertake the proposed fencing work

N.B.—IF YOU [THE CITY OF PORT ADELAIDE ENFIELD] DO NOT WITHIN THIRTY DAYS AFTER SERVICE OF THIS NOTICE SERVE UPON ME [THE LANDOWNER] A CROSS-NOTICE IN ACCORDANCE WITH THE FENCES ACT, YOU WILL BE DEEMED TO HAVE AGREED TO THESE PROPOSALS AND WILL BE BOUND THEREBY.

8. This Notice is given pursuant to the *Fences Act 1975*.

.....

signature

date

print your name in block letters

*contact phone number
(during business hours)*

*email
(if you wish, Council can send its receipts of electronic payments to this address)*

9. If the City of Port Adelaide Enfield objects to the details in this notice, it may send a cross-notice to the following address:

i.e. usually the postal address of the person who signed item 8 of this form

Please print this form, then sign it (item 8) and send it to the Council:

By post
City of Port Adelaide Enfield
Property Services
PO Box 110
PORT ADELAIDE SA 5015

In person
Port Adelaide Enfield Civic Centre
163 St Vincent St, Port Adelaide

Via email
service@cityofpae.sa.gov.au
(Attention: Property Services)